

Title III – Pathways to Graduation Project Monthly Progress Report

Grant Year: 2016-2017

Month: September 2017

Year Two - Activity Objectives:

- Design cohort two Gateway Courses and toolkit
- Pilot enhanced assessment and analytics
- Pilot Completion Coaching
- Pilot Learning Commons
- Pilot cohort one Gateway Courses
- Evaluate progress in Year 2 and modify plan

In September, the PGP staff worked on wrapping up the PGP Year Two activities and preparing for the new semester. The following highlights are some of the major accomplishments by the PGP team in September 2017.

Gateway Courses and Digital Toolkits

- Digital Toolkits for BI141, DS090, EN099, EN101, MA091, MA110, HI101, and PY101 are finalized, and made available for both full-time and adjunct faculty.
- Currently, students don't have access to toolkits, but faculty can import it into their blackboard site, make changes and have them available to their students.
- Toolkits for SO101 and AC115 are designed and in the piloting phase. They will be available to all faculty in Spring 2018.
- Toolkits for MA115, IS101, HS101, CJ 101, and DS05 are in the design phase, and they will be rolled out in Fall 2018.
- Toolkits for MA090, MA108 and MA089 need to be developed.
- Jocelyn Ireland met with teams and provided necessary guidelines

Starfish

- Starfish is available to all students, faculty and staff.
- In September, we launched progress surveys in Starfish. This survey was used to identify students who missed classes during the week one. In addition, this survey was used to identify students who came unprepared for class (no books, writing utensils, calculators, laptops, apps, notebooks, binders, etc.). About 34% of surveys were completed. The following is a summary of the surveys' results.

Survey Name: No show and class material survey

Survey Date: 9/11 -9/17

Tracking Items: Keep Up the Good Work, Class Preparedness/Etiquette, No Show

Total number of surveys sent: 1,371

Total number of surveys completed: 462

Total number of individual faculty members completed the survey: 369

Total number of flags and kudos raised: 1301

Total number of flagged students: 1,028

Completion Coaching

- Additional two completion coaches, Rosa Portorreal, and Justin Johnson joined the completion coaching team before the fall semester started.
- In September, completion coaches visited 53 classes and presented the Learning Commons support services to students in these classes.
- Justin Johnson will be on the Rome campus every Wednesday and Thursday to provide coaching services for the Rome students.
- Coaches visited numerous ED100 classes and informed students about coaching and support services. They also provided a brief tours of the Learning Commons to these students.
- An email account, completion@mycc.edu, was created for faculty who do not use Starfish to notify coaches when they have concerns about any students.
- Coaches provided assistance to 1174 students who were flagged by faculty members through Starfish and via phone and email.

Learning Commons

- The Learning Commons, fully staffed, became the student success hub from the start of the Fall 2017 semester.
- Hours of operations for the fall are: Monday through Thursday from 7:00am until 8:00pm, Friday from 7:00am until 7:00pm and Saturday 10:00am until 2:00pm.
- The Learning Commons staff made proactive efforts to reach out to as many students as possible and encouraged them to utilize available support. These efforts include: numerous class visits throughout the semester, posting appealing promotional materials around the campus, and using social media.
- Specialized tutor trainings were held prior to the beginning of the semester to improve the quality of services we provide.
- The following is a summary of services we provided in the Learning Commons

| Academic Support | Hours | Student Visits |
|-------------------------|--------------|-----------------------|
| Open Lab | 1,122 | 154 |
| Study Rooms | 66 | 34 |
| Math Lab | 720 | 211 |
| Self-Study | 12 | 3 |
| One-on-one Tutoring | 559 | 235 |
| Grand Total | 2,479 | 637 |