**SUNY Apprenticeship Program**

**For Internal Use Only:**

Date Received:

Application Number:

Award Number:

1. **College name:**

Name of applicant:

Title:

Contact number:

Email:

1. **Industry sectors: Advanced Manufacturing or Healthcare**

*Note: You may apply for both but will need to submit separate applications to be sent to the liaison for that industry sector.*

1. **What strategy will the funding be used for? Please see the program plan for descriptions of the strategies and funding guidelines for additional details. Funding caps are outlined below.** *Note: Colleges will receive 50 percent of the total amount at the beginning of the project. The second 50 percent will be released when a final report and expenses list is submitted (please see funding guidelines for exceptions).*

|  |  |  |
| --- | --- | --- |
| **Strategy** | **# of proposed activities/ apprentices** | **Projected Funding Amount ($)** |
| **Industry Roundtables**   * *A NYSDOL presentation must be included on agenda* |  |  |
| **RA\* Related Instruction**   * *A sponsor\*\* is required when applying for this category.* * *Confirm if cost is per apprentice or per training. If per training what is number of apprentices that can be trained.* |  |  |
| **Hybrid & Competency-Based Programs & Testing?**   * *A sponsor\*\* is required when applying for this category.* |  |  |
| **Pre-Apprenticeship Program**   * *Confirm if cost is per apprentice or per training. If per training what is number that can be trained.* |  |  |
| **Other Registered Apprenticeship Direct Program Costs (i.e. curriculum development)**   * *A sponsor\*\* is required when applying for this category.* | N/A |  |
| **Sub Total** |  |  |
| ***Project Management (up to 10% of total project cost)*** | N/A |  |
| **Total** |  |  |

*\*RA = Registered Apprenticeship / \*\*Sponsors = May be current, potential or pending sponsors or group sponsors.*

**Funding Amounts:**

|  |  |
| --- | --- |
| Industry Roundtables: | Up to $2,000 per roundtable |
| Related Instruction (RI) Costs: | Up to $5,000 per apprentice (apply for full amount in one application even if completed over several semesters – funding must be expended prior to December 31, 2019) |
| Hybrid & Competency-Based Programs & Testing Costs: | Up to $5,000 per apprentice |
| Pre-Apprenticeship Program (per apprentice):  (<https://www.doleta.gov/OA/preapprentice.cfm>) | Up to $500 per pre-apprentice |
| Project Management (all projects are eligible): | Up to 10% of total cost of the projected project |
| Other Registered Apprenticeship Direct Program Costs (i.e. curriculum development) | $2,000 – $10,000 |

**Please answer the following pertinent questions in the space below:**

1. **Please describe the outreach plan and scope of work for each strategy.**
2. **If you are applying for Related Instruction, Hybrid/Competency based program development, or other Registered Apprenticeship Direct Program Costs:**
   1. **Please list the name of the sponsor\*\* or group sponsor\*\* and contact information. If project is through a group sponsor also list the signatory(ies).**
   2. **Outline what specific courses apprentices will take and what titles the RI covers. Indicate if your college is already approved to offer this RI.**
   3. **Are the apprentices newly hired or are they applying for RI part way through their RA?**
   4. **Indicate how many hours of the RI this funding will cover per apprentice.**
   5. **Indicate if the sponsor is receiving additional funding from another source and the amount.**
3. **If you are applying to develop a pre-apprenticeship program, please describe the program approach and include connections to existing or proposed RA programs. What trades are you preparing the pre-apprentice to enter? Are you working with a sponsor interested in interviewing those that successfully complete?**
4. **List any collaboration with other partners (SUNY colleges, Educational Opportunity Centers, Local Workforce Development Boards, etc.) and how the training links to the economic development objectives of the region.**
5. **If you are applying to develop curriculum please specify what courses will be created and what trades the Related Instruction will address. Please note that if a portion of the cost of curriculum development is paid for by the SUNY Apprenticeship Program the funded campus must agree to share the curriculum with other SUNY institutions.**
6. **Please share your estimated timeframe for implementation. Please note funds need to be expended before December 31, 2019 for the current Phase 1 funding.**

Please submit this application to:

* Advanced Manufacturing: James Willey- [jwilley@mvcc.edu](mailto:jwilley@mvcc.edu)
* Healthcare: Mary Kohan- [kohanmj@sunysccc.edu](mailto:kohanmj@sunysccc.edu)