

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

**Strategic Planning Council
Tuesday, May 10, 2016
3:00 pm-PH 300**

Present: Franca Armstrong, Diana Ayers-Darling, Marianne Buttenschon, Jennifer DeWeerth, Maryrose Eannace, Paul Katchmar, Don Kelly, Jim Lynch, Bill McDonald, Michael McHarris, Mark Radlowski, Stephanie Reynolds, Star Robinson, Norayne Rosero, Roman Santos, Matthew Snyder, Thomas Squires, Geri Sultenfuss, Jim Sunderhaft, Tim Thomas, Randall VanWagoner

Chair Buttenschon called the meeting to order at 3:04 pm.

- 1. Review of progress on 2015-16 objectives:** Geri Sultenfuss has collected information on progress on objectives identified from the 2015-16 budget documents. The spreadsheet is available on the M Drive. She noted that most budget units have reported, but that several units did not identify objectives. Of those reported, 132 objectives have been completed, 79 partially completed, 13 have been postponed and 23 were identified as no longer applicable or objectives that will not be completed.

The council voted to accept the report and thanked Geri for her work. Council cabinet members will reach out to those who have not yet responded and will ensure that all units have objectives and measurable outcomes in future budget submissions.

The group also discussed making modifications to the budget documents to make identification of objectives, connecting budget submissions to the strategic plan and changes to the budget submission schedule. Consideration will also be given to changing instructions provided to faculty for preparation and submission of annual planning reports.

- 2. Review of objectives identified for the 2015-16 Annual Plan:** specific outcomes identified for the 2015-16 Annual Plan were developed from budget documents submitted in the spring of 2015. They provide landmarks that allow assessment of progress on plan goals. Mark Radlowski noted that no objectives were listed for Goal 1.C: Increase Student Success. An objective was added for this goal: Hire completion coaches to advance the Pathway to Graduation Project. In addition, the objectives for Goal 1.B Increase the Graduation Rate were modified to replace objective i.B.2 with: Develop recommendations to refine the graduation certification process. The amended 2015-16 plan is attached.

- 3. Review of objectives for the 2016-17 Annual Plan:** The council discussed and amended the draft '16-'17 Annual Strategic Plan. The amended draft plan is attached. It includes the addition of objectives in I.B.2: Increase the graduation rate, addition of an objective in I.B.3: Increase Student Success, and specifically identifies an objective of developing or redeveloping academic programs on the Rome campus for objective 5.A.1.
- 4. Fall meetings:** Fall SPC meeting will continue to be held on the second Tuesday of the months at 3 pm. Items on the agenda for the first fall meeting will be:
 - a. Discussion of progress on objectives identified in 2015-16 budget submissions;
 - b. Review of progress on 2015-16 objectives;
 - c. Revision of budget/annual planning process.

Respectfully submitted,

Don Kelly
Recorder