

**MOHAWK VALLEY COMMUNITY COLLEGE  
UTICA AND ROME, NEW YORK**

**Strategic Planning Council  
Tuesday, April 12, 2016  
3:00 pm-IT 225**

Present: Franca Armstrong, Marianne Buttenschon, Jennifer DeWeerth, Mike Faitell, Jill Heintz, David Katz, Don Kelly, Jim Lynch, Bill McDonald, Mike McHarris, Mark Radlowski, Stephanie Reynolds, Starkesha Robinson, Norayne Rosero, Roman Santos, Thomas Squires, Geri Sultenfuss, Jim Sunderhaft, Tim Thomas, Randall VanWagoner

Chair Buttenschon called the meeting to order at 3:04 pm

1. **Review/Approval of the Minutes of the March 8, 2016 Meeting:** On a motion by Jim Lynch, Seconded by Stephanie Reynolds and unanimously passed, the minutes of the March 8 meeting were approved as submitted.
2. **Finalization of Data Sheets:** Mark Radlowski presented updated numbers and an updated narrative for Goal 2 of the “Strengthen the Educational Pipeline” Priority. This Goal is: “Strengthen university partnerships to increase the number of bachelor and graduate program partners and students enrolled in completer programs.” Figures on the number of partners, completer programs and estimated enrollment have been revised. The revised narrative is attached. Additional information is needed to complete revision of Goal 2: “Strengthen outreach efforts to increase the number of K-12 career and educational opportunities.”
3. **Review of 2015-16 and 2016-17 Annual Plans:** President VanWagoner presented draft plans for the 2015-16 and 2016-17 academic years, along with a framework for coordination of planning and budgeting. The annual plans contain one or more specific budgeted actions furthering progress toward the goal. Council members were asked to review the drafts and to submit suggested changes or additions to the chair prior to the next meeting. The draft annual plans and framework will be presented to the Board of Trustees at the April 18<sup>th</sup> meeting.
4. **Middle States Self Study:** Geri Sultenfuss asked how best to archive SPC information for access during the Middle States Self Study and site visit. This will be discussed at the next meeting, along with additional information on the SPC webpage.

5. **Communication of Strategic Plan to College Community:** This will be a principal topic of discussion at the next council meeting.
6. **Next Meeting:** Tuesday, May 10 at 2 pm in PH 300.

Respectfully submitted,

Don Kelly  
Recorder