

**MOHAWK VALLEY COMMUNITY COLLEGE  
UTICA AND ROME, NEW YORK**

**Strategic Planning Council  
September 29, 2017  
2:00 pm- ACC 116**

**Final**

Present: Franca Armstrong, Shannon Crocker, Jennifer DeWeerth, Maryrose Eannace, Kim Evans-Dame, Michael Faitell, Nick Gioppo, Lew Kahler, Paul Katchmar, Don Kelly, Jim Lynch, Tamara Mariotti, Michael McHarris, Stephanie Reynolds, James Rice, Alen Smajic, Geri Sultenfuss, Jim Sunderhaft, Richard Thomas, Christine VanNamee

Chair DeWeerth called the meeting to order at 2:05 pm.

New members to SPC, James Rice, Christine VanNamee, Shannon Crocker, and Lew Crocer were welcomed and introduced. The Workgroup list was shared. New Workgroup leaders are Mike Faitell (Educational Pipeline) and Lew Kahler (Applied Learning).

There was a motion to approve meeting notes from 4/28/17, Don Kelly & Dick Thomas. Minutes were approved.

SPC members were encouraged to read the draft Middle States Self-Study document. The first chapter in particular relates to strategic planning. There is still work to do in campus communication for the 2020 Catalyst. The challenge is to get more people familiar with the mission, vision and five goals of Catalyst 2020. Last fall we brainstormed on this at the first SPC meeting of the year, and still need to continue. Facebook Workplace was suggested, and Alen confirmed this would be a good place to promote these concepts. Tamara suggested colorful poster-sized flyers to distribute to every department, similar to the ones from Organizational Development (task for Marketing and Communication).

SPC's first task of the year is to finish the 2016-17 Annual Plan reports (progress for the yearly directions and also department objectives). The deadline is more urgent than usual so that the documents can be attached to the Middle States Self-Study prior to the visit by the Team Chair.

In spring this year, we will begin to ask for progress on 2017-18 reports, but workgroups should become familiar now with what they will be tracking.

A new pivot table for 2018-19 budget year will be developed from the budget packets submitted in early spring. This pivot table will include new department

objectives, and those will be available ideally in late February for SPC workgroups to review and identify likely annual plan initiatives for the 2018-19 annual plan.

Last year SPC brought in groups to report – Institutional Effectiveness Council, Enrollment Management Council, Student Success Council, Council for Initiative Analytics, and Hawk Vision. We will continue to do this throughout the current academic year, as it allows SPC to track the work of college councils critical to strategic planning.

The full meeting was adjourned so that with Workgroups could meet to discuss their 2016-17 reports.

Upcoming semester meetings scheduled:

Monday, October 9, 3:30-4:30, IT225

Friday, November 10, 3-4pm, AB249 (*ACC116 unavailable*)

Monday, December 4, 3-4pm, ACC116

*Workgroups may need to convene additionally to meet any deadlines.*

Respectfully submitted,

Geri Sultenfuss

Recorder