

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

**Strategic Planning Council
September 24, 2018
1pm – IT 225**

FINAL

Present: Franca Armstrong, Shannon Crocker, Julie Dewan, Jennifer DeWeerth, Nick Gioppo, Jill Heintz, David Katz, Jim Lynch, Marie Miknavich, Mary Noti, Alen Smajic, Thomas Squires, Jim Sunderhaft, Tim Thomas, Christine VanNamee, Randall VanWagoner

Chair Thomas called the meeting to order at 1:02pm.

President VanWagoner opened the meeting by thanking Jen DeWeerth for her last two years of chairing the SPC Council. He stated there is a good work plan so the transition will be easy. Work needs to be done this year to create a development approach for the next strategic plan. Will likely conduct focus groups in the community this academic year and results will be shared with SPC. This Fall, work needs to be done to get the annual plan ready to go out with budget materials. New members of SPC, Julie Dewan, Tim Thomas and Mary Noti, were introduced and welcomed.

1. Meeting minutes

Minutes from the 5/4/18 meeting were approved, motions made by Franca Armstrong and David Katz.

2. SPC Work Groups

SPC workgroups were reviewed and approved.

3. Catalyst 2020

The catalyst progress report will be created.

4. 2018-2019 Annual Plan

Progress will be monitored on the 2018-19 annual plan around December-January with the final report due next Fall. There was a discussion regarding the timeline being created a little too late in the semester and there was a question regarding the annual plan for Fall be created in the Spring. The benefits and drawbacks of changing the timeline were discussed. Jen DeWeerth stated that the rationale for making a change is for the plan to be available for budget work. Shannon Crocker agreed stating that they have trouble aligning their department goals to the plan because they didn't receive it quick enough. Tim Thomas stated that the department should have info (1a, 1b and 1 c) and if the departments are unaware, it's a communication issue. Jill stated that if a change is made, it should be rolled out in the next reiteration. Marie Miknavich suggested working backward from the budget timeline. The Council needs to determine the best way for an easy rollout for the whole new plan. Tim Thomas stated this would be a big change and shouldn't rush into a decision. He suggested keeping it status quo and to think about ideas

and research best practices. Time will be built into a future meeting to discuss this further.

Tim stated that this academic year, SPC will hear from various college-wide councils regarding the work they have been doing the past year.

Work toward completing the 2019-20 annual plan will be done during the Spring 2019 semester.

5. **2017-2018 Annual Plan**

Tim Thomas stated that the 2017-18 annual plan needs to be finalized. Workgroups were given time to work on their reports. At the next meeting, each workgroup will have time to report on what they have learned. Send your draft reports to Tim Thomas and Mary Noti.

The meeting was adjourned at 2pm.

Upcoming meetings:

Monday, October 22 – 2:30-3:30pm – PH300

Monday, November 12 – 2:30-3:30pm – PH300

Monday, December 3 – 2:30-3:30pm – ACC116

Respectfully submitted,

Mary Noti
Recorder