

**MOHAWK VALLEY COMMUNITY COLLEGE  
UTICA AND ROME, NEW YORK**

**Strategic Planning Council  
Friday, April 24, 2015  
2 pm-AB 261**

Present: Marianne Buttenschon, Jennifer DeWeerth, Jill Heintz, Paul Katchmar, Don Kelly, Jim Lynch, Tamara Mariotti, Michael McHarris, Nelissa Nowicki, Mark Radlowski, Norayne Rosero, Roman Santos, Matt Snyder, Geri Sultenfuss, Jim Sunderhaft, Randall VanWagoner

Chair Marianne Buttenschon called the meeting to order at 2:04 pm

1. **Review and Approval of Minutes:** On a motion by Jennifer DeWeerth, seconded by Geri Sultenfuss and unanimously approved, the minutes of the March 6 and April 10 meetings were approved.
  
2. **Review of Considerations:** President VanWagoner proposed that the group finalize the structure of the new strategic plan in terms of the number of levels the plan would contain (goals, objectives, etc.) and consider how these statements would be framed-in general or specific terms. A number of other developments need to be considered in the development of the plan. These include:
  - a. Middle States Standards, particularly the requirement that assessment be a thread considered throughout the institution;
  - b. Oneida County Vision 20/20;
  - c. SUNY's Six Big Ideas;
  - d. The Community Assessment conducted as part of plan development.

Copies of relevant documents are attached.

3. **Review of Mission and Vision Statements:** Draft revised Mission and Vision statements were presented and discussed. The resulting draft is attached. The group will continue working on revising these statements.
  
4. **Structure, Vocabulary and Duration of Plan:** The group discussed how the new plan would be structured. There was general consensus that there would be two levels-institutional level, with specific, measurable outcomes and department or unit level objectives, which will be tied to institutional goals. The vocabulary used to define these levels is yet to be determined. There was agreement that the new plan should have a five-year duration.

5. **Determination of Factors Critical for Inclusion in the Plan:** Council members broke into small groups to discuss the considerations listed in the documents above and to identify items for inclusion in the new plan. These are listed on the attached document and will be discussed by the council at future meetings.
6. **Next Meetings:** the next meeting is scheduled for Friday, May 8 at 2 pm in PH 300.

The Strategic Planning Council will hold a group retreat on Thursday, May 21 from 8:30 am – 12:30 pm in PH 300.

The meeting was adjourned at 4:10 pm.

Respectfully submitted

Don Kelly  
Recorder