

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

**Strategic Planning Council
Tuesday, December 15, 2015
3:00 pm, PH 300**

Present: Diana Ayers-Darling, Marianne Buttenschon, Maryrose Eannace, Jill Heintz, Paul Katchmar, David Katz, Don Kelly, Bill McDonald, Mike McHarris, Mark Radlowski, Stephanie Reynolds, Matthew Snyder, Thomas Squires, Geri Sultenfuss, Jim Sunderhaft, Randal VanWagoner

1. **Review/Approval of the Minutes of the December 8, 2015 Meeting:** on a motion by Stephanie Reynolds, seconded by Paul Katchmar and unanimously passed, the minutes of the December 8 meeting were approved as submitted.

2. **Metrics and Narratives:** The council discussed the metrics and narratives for each of the Strategic Plan goals:
 - a. Strengthen the Educational Pipeline: the narrative will include definitions of activities included, as well as targets for each of the objectives
 - Outreach efforts would be increased by 25% over five years.
 - Partnerships would be increased by 1 partner/year and students enrolled in computer programs increased by 144%
 - Transfer of AA and AS graduates (within 1 year of graduation) will increase by 16%
 - b. Increase Student Completion: the narrative includes definitions for all of the goals
 - Fall to fall retention rates will increase by 10% over five years
 - Graduation rates will increase by 20%
 - Student success rates will increase by 10%
 - c. Advance Diversity and Inclusiveness:
 - Advance faculty and staff recruitment to advance diversity-College Affirmative Action Plan goals will be met within 5 years
 - Increase support and number of adult students-number of adult students will increase by 10% over five years
 - Universal Design standards will be integrated into the 18 gateway course toolkits being developed as part of the Pathways to Graduation (Title III Grant) Initiative
 - d. Expand Applied Learning:
 - Number of students completing internships will increase by 5-10%/year
 - Data on the number of internship sites will be collected during the first year of the plan; metrics for expanding the number of internship sites will be established in 2016

- The definition of service learning will be developed during the remainder of the 2015-16 academic year; metrics will be established in 2016.
- e. Develop the workforce and community: narrative will include terms for determining if a program has been re-developed.
 - Five credit or non-credit programs will be developed or redeveloped annually for each of the five plan years
 - Five community partnerships with educational impact will be developed annually.

Based on the discussion, groups were asked to revise metrics and narratives as soon as possible.

3. **Next Meeting:** Tuesday, January 19, 3 pm, IT 225.

The meeting was adjourned at 4:07 pm.

Respectfully submitted,
Don Kelly
Recorder