

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

**Strategic Planning Council
Tuesday, November 10, 2015
3:00 pm-PH 300**

Present: France Armstrong, Diana Ayers-Darling, Jennifer DeWeerth, Mike Faitell, Nick Gioppo, Jill Heintz, Paul Katchmar, David Katz, Don Kelly, Tamara Mariotti, Bill McDonald, Stephanie Reynolds, Star Robinson, Roman Santos, Geri Sultenfuss, Tim Thomas, Randall VanWagoner

Vice Chair David Katz called the meeting to order at 3 pm.

1. Review/Approval of the Minutes of the October 20 SPC Meeting: On a motion by Stephanie Reynolds, seconded by Jennifer DeWeerth and unanimously passed, the minutes of the October 20 meeting were approved as submitted.
2. Work Group Reports on Measurable Outcomes: Work groups were tasked with developing ranges of measurable outcomes for each of the objectives identified under the five Strategic Goals.
 - a. Increase Student Completion:
 - Retention: increase retention rate by 10% (from 55-61%) with annual increases of 0, 0, 1, 2, and 3%.
 - Graduation: increase graduation rate by 20% (from 23-28%), with annual increases of 1%/year
 - Student Success: increase rate by 10% (from 69-76%) with annual increases of 1, 1, 1, 2, and 2%.

The group will provide information on how these outcomes will change the college's rank within SUNY or nationally.
 - b. Strengthen the Educational Pipeline: this group will report at the next SPC meeting.
 - c. Advance Diversity and Inclusiveness:
 - Faculty and Staff Recruitment: the college will meet the five-year goals established by the Affirmative Action Plan
 - Adult Student Recruitment: two outcomes were established-a 'Realistic' outcome increasing adult student enrollment by 10% over five years and a 'Stretch' outcome increasing adult student enrollment by 20% over the period.

- Universal Design: standards will be integrated into all of the toolkits developed for the 18 gateway courses identified by the Pathway to Graduation initiative.
- d. Expand Applied Learning:
- Expand Internship and Service Learning Experiences (number of students and number of sites): the group has determined that internships and service learning will be considered separately. The group is collecting information on the number of internships and internship sites in an effort to determine targets for expansion
- e. Develop the Workforce:
- Develop programs to meet community needs: Realistic outcome-develop or redevelop five noncredit or credit programs annually. Stretch outcome-develop or redevelop five credit and seven non-credit programs annually, consider developing programs providing microcredentials
 - Develop community partnerships: Realistic outcome-develop five partnerships annually. Stretch outcome-develop eight partnerships annually.

Groups were tasked with collecting data, including trend data, to provide context for the development of outcomes and to provide definitions and clarification where necessary.

The next SPC meeting is scheduled for Tuesday, November 17 at 3 pm in PH 300.

On a motion by Tamara Mariotti, seconded by Star Robinson and unanimously passed, the meeting was adjourned at 4 pm.

Respectfully submitted,
Don Kelly
Recorder