

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

**Strategic Planning Council
Tuesday, October 20, 2015
3:00 pm-PH 300**

Present: Franca Armstrong, Diana Ayers-Darling, Marianne Buttenschon, Jennifer DeWeerth, Jill Heintz, Paul Katchmar, David Katz, Don Kelly, Jim Lynch, Bill McDonald, Michael McHarris, Mark Radlowski, Stephanie Reynolds, Thomas Squires, Geri Sultenfuss, Jim Sunderhaft, Tim Thomas, Randall VanWagoner

1. **Review/Approval of the Minutes of the October 7, 2015 Meeting:** on a motion by David Katz, seconded by Jennifer DeWeerth and passed, the minutes of the October 7 meeting were accepted as submitted.

2. **Determination of Metrics for 2015-2020 Strategic Plan:** President VanWagoner discussed the 2015-2020 Strategic Plan Goals and Metrics with the MVCC Board of Trustees at the October 20 board meeting. The board discussed whether the metrics should reflect “realistic,” “stretch,” or “aspirational” levels for each of the strategic goals. Although there was no consensus, the Board of Trustees indicated that metrics should reflect achievable levels, somewhere between realistic and stretch. The Board of Trustees will discuss each of the metrics over the course of the academic year.

The council was divided into work groups to further refine the metrics. Membership in the groups is attached. Each group was tasked with examining the metrics for the goal, examining relevant data and suggesting a realistic and stretch goal for each. It was emphasized that the metrics need reference points (for example, current levels and levels in other institutions), and should include annual or incremental levels so that progress can be evaluated. Groups will also provide definitions and additional information necessary to describe terms used in the metrics.

3. **Next Meeting:** the work groups will report recommendations at the next meeting, scheduled for Tuesday, November 10 at 3 pm in PH 300.

On a motion by Geri Sultenfuss, seconded by Mark Radlowski and passed, the meeting was adjourned at 3:40 pm.

Respectfully submitted,
Don Kelly
Recorder