

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

**Strategic Planning Council
Friday, January 23, 2015
2:00 pm-PH 300 and PC 131**

Present: Marianne Buttenschon, Jennifer DeWeerth, Maryrose Eannace, Kim Evans-Dame, Nick Gioppo, Paul Katchmar, David Katz, Don Kelly, Ron Labuz, Tamara Mariotti, Bill McDonald, Michael McHarris, Mark Radlowski, Justin Rahn, Norayne Rosero, Roman Santos, Matt Snyder, Thomas Squires, Jim Sunderhaft, Randall Van Wagoner

Guest: Dan Yoxall

Chair Marianne Buttenschon called the meeting to order at 2 pm

1. **Review/Approval of the Minutes of the December 16, 2014 Meeting:** On a motion by Bill McDonald, seconded by Ron Labuz and unanimously passed, the minutes of the December 16 meeting were approved as submitted.
2. **Overview of Process to Develop Strategic Plan:** President Van Wagoner, Chair Buttenschon and Matt Snyder met with Nancy Pattorini of the Paige Group prior to the SPC meeting to develop the outline of a process for the development of the next iteration of the college's strategic plan. The four SPC subgroups will review data relating to four areas:

Survey Data (CCSSE, Student Opinion Survey, Climate Survey)
College Performance (Benchmarking Project, Institutional Profile, Achieving the Dream data)
External Trends/Community Assessment; and
External Forces (State and Federal Initiatives, Middle States)

In reviewing these data, the subgroups will consider what we are currently doing to meet college goals and what needs to be done to improve performance. Subgroups will meet during the weeks following the full SPC meeting and will report results of their analysis at the next full meeting.

During the process, the SPC will also determine of the college's mission and vision statements need to be revisited or revised.

A determination needs to be made on the duration of the next strategic plan (3-5 years), as well as determination of major initiatives or goals and the means by which they will be implemented.

An outline of the planning process and list of subgroup responsibilities and members are attached.

3. The next meeting of the full Strategic Planning Council is scheduled for Friday, February 6 at 2 pm in PH 300 and PC 131.

The meeting was adjourned at 2:52 pm.

Respectfully submitted,

Don Kelly
Recorder