

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

Strategic Planning Council

December 4, 2017

3:00 pm- PH 300

Final

Present: Franca Armstrong, Jennifer DeWeerth, Maryrose Eannace, Nick Gioppo, Jill Heintz, David Katz, Don Kelly, Jim Lynch, Tamara Mariotti, Michael McHarris, Marie Miknavich, Stephanie Reynolds, Norayne Rosero, Kristen Skobla, Alen Smajic, Thomas Squires, Geri Sultenfuss, Jim Sunderhaft, Richard Thomas, Christine VanNamee, Randall VanWagoner

Chair DeWeerth called the meeting to order at 3:03 pm.

- 1) Motion to accept November 10 meeting notes with correction to remove Don Kelly's name as an attendee by Jim Lynch and Stephanie Reynolds, all in favor.
- 2) Final two workgroups presented progress reports on Catalyst 2020.

Franca Armstrong reported on Develop the Workforce and Community:
Develop/redevelop 5 programs annually - on track, # ok
Partnerships 5 annually- on track, # ok

The third item (develop processes to strengthen alignment between programs and community needs): there has not yet been work done to track this.

Geri Sultenfuss reported on Applied Learning:

Did not have numbers at time of meeting. Work is in progress to get numbers for students completing internships and number of internship sites. As has been noted in past, consistent difficulty in gathering this information. No one person/department keeps track where internships are available- the group is contacting Associate Deans. We had IR run numbers for students passing internships courses for 2015-16 and 2016-17. There are still some issues about which classes were coded. The College has not yet completed the process for coding for any other Applied Learning, is still in works. We will have this information in time to be added as an addendum for the MSCHE report per request.

- 3) Workgroups were asked to meet for the remaining time on the following:
 - Mid-year progress on the 2017-18 Strategic Plan is needed by the end of February for MSCHE. Determine plan for workgroup members to gather this information.
 - Brainstorm expected activities, initiatives for 2018-19 annual plan. What are you looking for when you review department objectives from the pivot tables in the spring. What will you need to suggest if it does not come through on the department objectives so that the plan moves forward toward goal completion?

Please give list to Geri before you leave. This will be input for Cabinet discussions.

Question posed, "How much will Guided Pathways impact brainstorming?"

Answer: GP is already on the 2017-18 annual plan under student completion, and will continue as a key item under Goal #1, and may be involved in other goals in the coming years.

Respectfully submitted,

Geri Sultenfuss
Recorder