

**MOHAWK VALLEY COMMUNITY COLLEGE  
EMPLOYEE ENRICHMENT MEETING MINUTES  
Wednesday, November 12, 2014 IT225**

**Present:** David Katz, Jean King (recorder), Gloria Karol (observing), Bill Hysell, Ron Labuz, Norma Chrisman, Susan Smith, Jennifer Boulanger, Jody Marchetta, Sergey Myalik, Janet Visalli, Rosemary Fuoco, Liz Doherty, Mike Adamo, Debbie Otis

**Excused:** Cheryl Plescia, Kim Evans-Dame, Jennifer Spinelli

**Discussion Topics:**

**Welcome, Recognition overview & Introduction** – David Katz reviewed meeting agenda, circulated Enrichment Program-Employee Enrichment Council handout, and introduced Gloria Karol as the new member to the President’s Office and Employee Enrichment Council.

**Develop Plenary Selection Process Checklist** – Agenda item tabled until next meeting

**Develop process for manual & swipe transcripts** – Committee discussed Senate feedback surrounding swipe cards and transcript. Overall response seemed to allow for tracking of mandated trainings but concern still surrounds voluntary trainings being reported through swipe cards/transcript. Alternative methods to capture head counts/attendance were discussed. Liz Doherty will reach out to Paul Katchmar to see what categories the Committee has recommended be built into tracking program and share with the rest of the Committee. Jennifer Boulanger will develop an attendance sheet to pilot that will give four categories (Full time Faculty, Part time Faculty, Full time Staff, Part time Staff) that attendees can “X” in the appropriate category in an effort to revise the attendance system to report information needed and still maintain anonymity.

Motion was made to step out on mandated trainings with new tracking program to be piloted in New Employee Orientation beginning in January. The motion also recommended holding back on the tracking program for voluntary trainings and revise the current attendance process using alternatives to swipe cards. Motion was made by Jennifer Boulanger, second by Susan Smith and approved unanimously.

**Status of January Institute** – Bill Hysell provided update on January Institute which will be a half day this year. There are currently 14 workshops scheduled which will run in 3 sessions with 4-5 workshops per session. There will be AM refreshments and lunch provided. There will be no speaker this year. This is to allow for the college community to attend the Achieving the Dream Summit on 1/15. Host duties for January Institute will be discussed in future meeting.

**Status of Core 2015 Workshop on Well-Being** – Ron Labuz provided update on Core 2015 Workshop. The well-being workshop structure and PowerPoint have been developed. Ron has encouraged the Committee to consider facilitating the workshop (if haven’t already) as well as encourage other college members to facilitate as well (15 facilitators currently and need 20). Facilitator training for well-being core workshop will be offered at January Institute.

**Status of NFI** – Bill Hysell provided update on NFI. The last NFI of 2014 will be the 21<sup>st</sup> of November. Presenting at NFI will be Liz Doherty, Cheryl Plescia, and Sarah Beck.

Faculty Innovation Academy have speakers lined up to share MVCC experiences on the following dates January 27<sup>th</sup>, February 24<sup>th</sup>, March 24<sup>th</sup>, and April 28<sup>th</sup> from 2:30pm-4:00pm in IT225. There will be three speakers on each date. Council is encouraged to attend as well as spread the word to boost attendance for this speakers' series.

**Status of "Active Shooter Training"** – Feedback from attending training have been very positive and very helpful/informative

**Leadership Academy** – Jennifer Boulanger provided update on Leadership Academy. There are 18 participants in the cohort which have gone through a number of pedagogical trainings (for example Mindfulness/Abundance). The cohort is at the point where each will be assigned a mentor and begin to think about/prepare for final presentation/project.

**PEAKS** – David Katz and Janet Visalli provided update on PEAKS.

**Enrichment Program Overview** – David Katz provided update on Enrichment Program by referencing Recognition Program-Employee Recognition Council handout. This information will be presented to the BOT and David has asked Council for feedback on if the handout is the best way to convey material along with any suggestions. Feedback will be discussed at next meeting.

**Website layout** – David Katz has asked the Council to review webpage for any changes or suggestions. Website changes and/or suggestions will be discussed at next meeting.

**Adjournment** – the meeting was adjourned at 9:30 am

Respectfully Submitted,

Gloria Karol