

**MOHAWK VALLEY COMMUNITY COLLEGE
EMPLOYEE ENRICHMENT MEETING MINUTES
Monday, February 11, 2019 PH 300**

Present: David Katz, Anna Radlowski, Christine Miller, Gloria Karol, Lisa Flo, Chuck Hendricks, Kathy Kotary, Liz Doherty, Jocelyn Ireland, Sabrina Fryman, Debbie Otis, Bill Dustin, Erica Carrock, Bridget Parke

Excused: Rich Kelly, Mark Montgomery, Alisia Pooley, Salina Billins, Frank Noti

Family Picnic Update:

- Cabinet confirmed Family Picnic for Friday, May 17th beginning at 3:30pm
- Locations have been reserved and Events brought into the planning process
 - ACC Commons
 - ACC 116
 - Gym/Fieldhouse
 - Quad
- Events will look into City of Utica Band Shell availability for our event as well as tent rental costs
- Rain Date location was set for ACC Commons and ACC 116 in event of rain
- Bridget will work with Anna and Jocelyn to develop a food spreadsheet for sign up. Bridget will reach out to Saranac to see about cost/availability to have a beer truck for event that will be pay as you go and not have to go through liquor license process
- Chuck will talk with IT/Jeff Kimball about developing a family picnic email and registration page
- Liz will work on Save the Date notification to college community asking for any interested talent or volunteers – verbiage will be shared with council to review before it is sent out
- All other workgroups will continue to make progress and will provide an update at the next meeting

To be completed ahead of next meeting:

- Save the Date
- Food Spreadsheet
- Kids Activities update
- Set up confirmation of how spaces will be laid out
- Additional costs or expenses that may need to be considered for event

****Next meeting will be held March 4th at 3:30pm**