

**MOHAWK VALLEY COMMUNITY COLLEGE  
EMPLOYEE ENRICHMENT MEETING MINUTES  
Monday, January 9, 2017 PH 300**

**Present:** Brandon Shaw, Anna Radlowski, Christine Miller, Gloria Karol, Jenny Spinelli (via phone conference), Jody Marchetta, Matthew Fikes, Debbie Otis

**Excused:** David Katz, Kim Evans-Dame, Chuck Hendricks, Norma Chrisman, Susan Smith, Nolan Snyder, Liz Doherty, Rosemary Fuoco

**Discussion Topics:**

**Hosts & scanner assignments for January Institute** – Hosts and duties were reviewed. Gloria will email the Council the workshop descriptions with assigned hosts as well as the spreadsheet of Scanner IDs for each workshop.

All reference materials, certificates, and scanners will be located outside the Events Office in the Information Technology building by the Marquee.

Lunch – instead of our traditional boxed lunch, lunch will be served as buffet style. Article was covered on this in Communitas and will also be put in the MVCC Today

**Scanner Training – Scanner Training** – All members of the council were given one last time to run through the scanner process start to finish. We go live tomorrow with January Institute!

**NFI & Sharing Stories rollout** - NFI Year 1 will meet for the first time on Friday, January 13<sup>th</sup> where they will meet with last semester's cohort. There have been three new hires that will not be starting NFI on the 13<sup>th</sup> – these individuals will wait until the next cycle to begin. Brandon will speak with each of these individuals to let them know about NFI and when they will start this program as well as introduce himself and the remaining Teaching Fellows as points of contacts.

Sharing Stories – trying a new Marketing approach to boost attendance.

**New Business** – Jenny advised that Franca, Dan Yoxall, Stephanie Verostek, and Mary Vescio will be joining in on the next Enrichment Council meeting to discuss Rome Institute Day during Summer Institute.

Respectfully Submitted,

Gloria Karol