

Institutional Effectiveness Council
Meeting Minutes
March 23, 2017

Present: Marie Miknavich (DIRA), Norayne Rosero (Assessment Liaison); Rosemary Spetka, (Registrar), Alex Haines-Stephan, Rosemary Mink, Deanna Ferro-Aurience, Jennifer Rubino, Robert Huyck, Mary Jane Parry, Andrew Glidden, William Hunt, Jake Mihevc,

Excused: Lisa Bullet, Luciann Gould

Recording secretary: Norayne Rosero

- 1. Approval of Minutes:** The minutes of the 3/2/17 meeting were reviewed. A. Haines-Stephan made a motion to approve the minutes; D. Ferro-Aurience seconded the motion. The minutes were unanimously approved as revised.
- 2. Eye of the Hawk Award:** This award was established to recognize excellence and achievement in establishing, maintaining, and effectively using outcome assessments and assessment. Individuals and groups whose work with assessment is clearly documented, outcomes/results-based, and advances the mission of the College, particularly with regard to student success, community involvement, or service, are eligible for the award. The MVCC Foundation funds a \$2500 amount for the award that is to be used by the area that the awardees are attached to at the institution. A nomination was received for the Eye of the Hawk Award and the members of the IEC reviewed the nomination and voted (motion by: (R. Huyck, R. Spetka) unanimously to have the award presented to the Health Professionals Department. Three programs in that department (Nursing, Health Information Technology, and Surgical Technician) are in the accreditation review process. The award money could be used to provide funding to faculty to attend training sessions to create better on-campus assessment instruments that will prepare students to successfully pass their licensure exams and to attend the accrediting body workshops on better understanding the current standards, criteria, and policies of accreditation. N. Rosero will work with the Associate Dean to write a plan for use of the funds and submit that to the Director of Organizational Development for final approval.
- 3. Core Indicators:** The email concerning the survey on the Core Indicators for the Catalyst 2020 Strategic Plan was sent out by President VanWagoner, with 119 responses received. The IEC reviewed choices for each area to provide feedback to the President. Core Indicator choices will go to the Board of Trustees for final approval.
- 4. Institutional Profile:** M. Miknavich distributed the MVCC Institutional Profile data. This information is posted annually on the password protected part of the Institutional Effectiveness website.
- 5. ICAT Survey:** An email from the President, via J. Heintz went out to 76 individuals who were on the list to complete the survey. All IEC members should have gotten an invitation from Maria Ramos to attend the ICAT World Café on April 6 from 1:30 to 4:30 in ACC116. The IEC meeting scheduled for that day will be cancelled.
- 6. SUNY Sexual Violence Prevention Campus Climate Survey:** M. Miknavich has asked the MVCC Research Review Team (our version of an IRB) to provide feedback

on the survey. Even if the RRT does not approve the survey, the College will probably have to administer it. This will happen in the last three weeks of April,

7. **MVCC Climate Survey:** M. Miknavich gave an update that the Climate Survey link will be emailed out to all full- and part-time employees between March 27 – April 7th. Some employees will complete a paper version as they do not have computers.
8. **Spring Semester Meeting Dates:** N. Rosero had previously emailed the meeting dates for the spring semester and the last one is on April 20. All meetings are from 3:00 to 4:30 in PH391.