

Institutional Effectiveness Council
Meeting Minutes
March 2, 2017

Present: Marie Miknavich (DIRA), Norayne Rosero (Assessment Liaison); Rosemary Spetka, (Registrar), Alex Haines-Stephan, Rosemary Mink, Deanna Ferro-Aurience, Jennifer Rubino, Robert Huyck, Mary Jane Parry, Andrew Glidden, William Hunt, Jake Mihevc, Luciann Gould

Excused: Lisa Bullet,

Recording secretary: Norayne Rosero

- 1. Approval of Minutes:** The minutes of the 2/16/17 meeting were reviewed. R. Huyck made a motion to approve the minutes; A. Haines-Stephan seconded the motion. The minutes were unanimously approved as revised.
- 2. ICAT Survey:** An email from the President, via J. Heintz has went out to 76 individuals who were on the list to complete the survey. All IEC members were on the list. The survey is lengthy and can take up to an hour to complete all sections. At this time, 51 have inputted their responses. A meeting with the ATD team will occur in April.
- 3. SUNY Sexual Violence Prevention Campus Climate Survey:** M. Miknavich shared the student survey and the faculty/staff survey instruments; these are related to Title IX. SUNY wants the survey approved by the campus IRB (for us the Research Review Team) and have it administered by the last three weeks of April. M. Miknavich asked members of the RRT to express their concerns to her. SUNY received a number of concerns from the pilot group and made some changes. Some questions on the survey are graphic and, even though there is mention of trigger points in the survey, these could be very upsetting to some faculty/staff and students. The survey is voluntary; however, it may be necessary to have local resources available to help participants who are traumatized by the survey content. The survey is emailed; however, not all full-time employees have an email account.
- 4. MVCC Climate Survey:** The IEC would like to see this administered soon after spring break.
- 5. Core Indicators:** The email concerning the survey on the Core Indicators for the Catalyst 2020 Strategic Plan was sent out by President VanWagoner. There were 119 responses received and M. Miknavich will be presenting the results to the Board of Trustees Retreat on March 3rd. The IEC will be looking at finalizing choices for each area to be presented to the Board of Trustees for final approval.
- 6. Spring Semester Meeting Dates:** N. Rosero had previously emailed the meeting dates for the spring semester. March 23, April 6, April 20. All meetings are from 3:00 to 4:30 in PH391.