

**Institutional Effectiveness Council  
Meeting Minutes  
March 12, 2015**

**Present:** Andrew Glidden; Mark Radlowski; Norayne Rosero; Robert Huyck; Alex Haines-Stephan; Deanna Ferro-Aurience; Jim Sunderhaft; Rosemary Mink; Rosemary Spetka; Janice Lester Bell; Michael Adamo;

**Excused:**

**Recording secretary:** Norayne Rosero

- 1. Approval of Minutes:** The minutes of the 2/26/15 meeting were reviewed and revised. R. Huyck made a motion to approve the minutes; D. Ferro-Aurience seconded the motion. The minutes were unanimously approved as revised.
- 2. Employee Climate Survey:** The OIRA will be administering the Employee Climate Survey this spring after spring break. M. Radlowski gave an update on the process. The survey subcommittee decided that an email will go out to employees and they can download and print a hardcopy of the survey to complete or do it electronically through Survey Monkey. M. Radlowski sent the revised survey instrument to the President for members of the Cabinet to review.

**SUNY Excels:** The IEC examined the Excels Performance System Worksheet to help identify an initial choice of the measures that would work best for MVCC. The following presents what was discussed at the March 12<sup>th</sup> IEC meeting. The focus was to examine measures under Phase 1. There is one set of measures under Future that we recognized as well. Unfortunately there is a lack of clarity as to what is meant by some of the measures on the SUNY Excels Performance System Worksheet. The IEC felt that those items in *italics* are vague and need to be specifically defined before determining how to gather data on them.

**Phase 1**

**Priority - Access:**

**Data currently available:**

Full Enrollment Picture - credit

Undergraduate, full-time/part-time, remedial, international, certificates, credit single course, concurrent HS enrollment

Diversity

Ethnicity/race, Pell, gender, geographic, age

Affordability

Tuition rates, fees

**Data not readily available:**

Full Enrollment Picture non-credit [not sure if data available through CCED]

Continuing education, workforce training, *early college high school*, non-credit certificates, non-credit single courses, industry partnerships contract courses/programs

NYS Citizens Served by SUNY

**Priority - Completion:**

**Data currently available:**

Completions - undergraduate

Degrees, certificates, credit courses

Student Achievement/Success (SAM)

Graduation Rates

Full-time/part-time, first-time/transfer, undergraduate

Retention Rates (Fall to fall)

Full-time/part-time, first-time/transfer, undergraduate

**Data not readily available:**

Completions of non-credit courses [not sure if data available through CCED]

Transfer Rates [SUNY data tracks transfers to SUNY schools but may not include transfers to private institutions]

**Priority - Success:**

**Data currently available:**

Applied Learning

Internships (may be incomplete data)

Multi-cultural Experiences

International student enrollment

Financial Literacy

Student indebtedness, student default rate

**Priority - Success: (continued)**

**Data not readily available:**

Applied Learning

*Cooperative education, undergraduate hands-on research*

Multi-cultural Experiences

Language studies, education abroad

Student Supports [not sure if referring to existence of these services or their effectiveness]

*Career advising, veteran supports, job placement*

**Priority - Inquiry:**

**Data currently available:**

External Investment in SUNY's Research

Grants in high priority areas [All other items appear to focus on four-year institutions]

**Data not readily available:**

Courses in SIRIS [the process for completing fields in SIRIS is still a work in progress]

**Priority - Engagement:**

**Data currently available:**

Alumni/Philanthropic Support

Investments, alumni giving rate, # of new donors annually, amount of major gifts

**Data not readily available:**

START-UP NY and beyond

Applications approved, business started, jobs created [just started so data not yet available]

Commercialization

Patents, licenses, invention disclosures, start-ups [thINCubator/Hotspot Grant will provide data for this in the future]

Minority and Women Owned Business [exempt from tracking this now]

Civic Engagement

Estimated student and faculty volunteer hours

**Under Future:**

**Priority - Engagement:**

**Data currently available:**

Cultural Impact

Events, performances, exhibitions

- 3. Meeting Dates:** The dates for the spring semester IEC meetings are **April 9, and April 30.**  
N. Rosero will email members as a reminder.