

Institutional Effectiveness Council
Meeting Minutes
February 2, 2017

Present: Marie Miknavich (DIRA), Norayne Rosero (Assessment Liaison); Rosemary Spetka, (Registrar), Alex Haines-Stephan, Rosemary Mink, Jake Mihevc, Deanna Ferro-Aurience, Jennifer Rubino, Luciann Gould, Robert Huyck

Excused: Andrew Glidden, Mary Jane Parry, William Hunt, Lisa Bullet,

Recording secretary: Norayne Rosero

1. **Approval of Minutes:** The minutes of the 11/17/16 meeting were reviewed. R. Spetka made a motion to approve the minutes; A. Haines-Stephan seconded the motion. The minutes were unanimously approved.
2. **Membership:** The IEC welcomed Marie Miknavich as a new member in the position of the Director of Institutional Research and Analysis (DIRA). Deanna Ferro-Aurience was also welcomed back from her leave. The IEC membership spans various areas of the College and N. Rosero distributed the current membership list. She noted that she will be working with J. Myers to have the list updated on the MVCC website. (attachment)
3. **Core Indicators:** President VanWagoner attended the meeting to discuss Core Indicators for the Catalyst 2020 Strategic Plan. Core Indicators were attached to the previous Strategic Plan and he would like to make identification of the new indicators a more inclusive process and get feedback from the College community. He would like the IEC to examine a list of indicators and develop a short survey on Survey Monkey to have the faculty/staff/students help select the indicators of success for MVCC. He will share his ideas with the IEC Co-Chairs and the IEC Survey Subcommittee will draft the survey to go out to the college community. The results would be used to inform a conversation about the indicators at the Board of Trustees Retreat in early March.
4. **Surveys for Spring 2017:** M. Miknavich distributed a table showing the surveys and timeline for administration this spring semester to various college groups. (attachment) She gave a brief description of the new surveys.
5. **Data Summit data:** N. Rosero was hoping to share with the IEC the results of the survey that was discussed at the January 2017 Data Summit. However, she has not yet received the data.
6. **SUNY Council on Assessment Rubric:** The SCoA has recently drafted a rubric that is useful for assessing the process for the Assessment of Program Learning Outcomes. N. Rosero shared the rubric with the group, and areas where MVCC could use improvement were discussed. The Self-Study Workgroup for Standard V will find this useful in their discussions of Criteria 5.
7. **SOS Results for the Academic Experiences section:** N. Rosero shared a table that compared means from the 2013 to the 2016 SOS results. Thirty items showed a favorable change in means for items in the Academic Experiences section. Three items had means that had a change that was not favorable. N. Rosero will talk to the Director of Professional

Development to see if there can be sessions at the institutes that could assist with helping to improve these means. (attachment)

8. **Spring Semester Meeting Dates:** N. Rosero had previously emailed the meeting dates for the spring semester. February 16, March 2, March 23, April 6, April 20. All meetings are from 3:00 to 4:30 in PH391.