

**Institutional Effectiveness Council
Meeting Minutes
February 16, 2017**

Present: Marie Miknavich (DIRA), Norayne Rosero (Assessment Liaison); Rosemary Spetka, (Registrar), Alex Haines-Stephan, Rosemary Mink, Deanna Ferro-Aurience, Jennifer Rubino, Robert Huyck, Mary Jane Parry, Lisa Bullet,

Excused: Andrew Glidden, William Hunt, Jake Mihevc, Luciann Gould

Recording secretary: Norayne Rosero

1. **Approval of Minutes:** The minutes of the 2/2/17 meeting were reviewed. R. Huyck made a motion to approve the minutes; A. Haines-Stephan seconded the motion. The minutes were unanimously approved.

2. **Surveys for Spring 2017:** At the last IEC meeting, M. Miknavich distributed a table showing the surveys and timeline for administration this spring semester to various college groups. She gave a brief update on the progress of those surveys.
 - **ICAT Survey:** An email from the President, via J. Heintz has gone out to the individuals who were on the list to complete the survey. All IEC members were on the list. The survey is lengthy and can take up to an hour to complete all sections. A total of 76 individuals were sent the survey and so far only 26 have inputted their results.
 - **COACHE Survey:** The email for the COACHE survey has gone out and was supposed to go to 129 full-time faculty members who are not new to the college. However, N. Rosero did not get the email, so there is a question about who else might have been left off the distribution list.
 - **SUNY Sexual Violence Prevention Campus Climate Survey:** M. Miknavich informed the IEC that this survey will be administered this spring despite a number of concerns that were brought to SUNY by the pilot group. They felt that the survey was very graphic and, even though there was mention of trigger points in the survey, could be very upsetting to some faculty/staff and students. The survey is voluntary; however, it may be necessary to have local resources available to help participants who are traumatized by the survey content.
 - **Core Indicators:** The email concerning the survey on the Core Indicators for the Catalyst 2020 Strategic Plan was sent out by President VanWagoner. He had discussed with the IEC last meeting about wanting to make identification of the new success indicators a more inclusive process and get feedback from the College community. The results will be used to inform a conversation about the indicators at the Board of Trustees Retreat in early March.

3. **Data Summit data:** N. Rosero was hoping to share with the IEC the results of the CCSM survey that was discussed at the January 2017 Data Summit. However, she has not yet received the data.

4. **SOS Results for the Non- Academic Areas:** N. Rosero shared a table that compared means from the 2013 to the 2016 SOS results. There is not a significant improvement in the means as there is for the Academic area. N. Rosero asked J. Rubino if she could join her in a meeting with the Vice President of Student Affairs to discuss some of the items where the means have increased and what had changed and where the means have decreased and what initiatives are in progress to work on the areas in need of improvement. This information will be useful as part of the Self-Study process.
5. **Correlation between data from CCSSE and SOS:** N. Rosero is examining items that are similar on the SOS and CCSSE surveys to see if there has been improvement from the 2014 CCSSE to 2016 SOS.
6. **Spring Semester Meeting Dates:** N. Rosero had previously emailed the meeting dates for the spring semester. March 2, March 23, April 6, April 20. All meetings are from 3:00 to 4:30 in PH391.