

**Institutional Effectiveness Council**  
**Meeting Minutes**  
**December 10, 2015**

**Present:** Andrew Glidden; Mark Radlowski; Norayne Rosero; Robert Huyck; Alex Haines-Stephan; Rosemary Mink; Anna Radlowski; Rosemary Spetka; Deanna Ferro-Aurience; Lisa Bullet; Janice Lester Bell; Mary Jane Parry; John Lowman;

**Student:** John Lowman;

**Excused:** Michael Adamo; Jim Sunderhaft;

**Recording secretary:** Norayne Rosero

1. **Approval of Minutes:** The minutes of the 11/12/15 meeting were reviewed and revised. R. Mink made a motion to approve the minutes; A. Haines-Stephan seconded the motion. The minutes were unanimously approved as revised.
2. **IPEDS:** There is a January release date for the data. M. Radlowski will bring that to the IEC in the spring.
3. **SUNY Student Opinion Survey:** The SOS will be done this spring and we can add 15 to 20 additional questions, which the Survey Subcommittee will draft and bring them back to the IEC. The IEC discussed whether to administer the survey online or in the classroom. It was decided that there was more control over the make-up of the sample if it is done within the courses.
4. **SAM and VFA data:** The IEC examined data submitted to SAM and VFA.
5. **Middle States Accreditation Information:** The IEC Co-Chairs attended the MSCHE Annual Conference from December 2-4. They discussed some of the sessions attended and the implications on assessment and accreditation.
  - a. There was a plenary session about the reauthorization of the Higher Education Act. There is no expected date for the document to be completed, but the new version will undoubtedly usher in some changes for the college. Congress does have its eye on the regional accreditation process and therefore Middle States is being thorough in all aspects of the accreditation process.
  - b. There was a plenary session about the new Middle States Standards. MVCC's Self-Study is due in spring of 2018 and will be under the new revised Standards. The Self-Study effort will be gearing up soon and will be announced at the beginning of spring semester. There will be a working group for each of the seven Standards that will have co-chairs and those co-chairs along with some resource individuals will make up a Steering Committee.
  - c. There was a plenary session about the proposed change to the schedule of the accreditation cycle. The membership is currently voting for an 8-year accreditation cycle between Self-Study visits with no mid-term Periodic Review Report. There will be an annual report due and at the four-year mark, reviewers will examine the annual reports to make sure that the institution is making progress on Recommendations from the Self-Study. Recommendations can be made by the institution itself, and now by the Commission instead of the Visiting Team.
  - d. Along with the Self-Study document there will be a separate document will be submitted in December 2017 to verify that MVCC is meeting the Accreditation-Relevant Federal Regulations. There are eight areas that we must be compliant

with. MVCC should be okay in all of the areas but we will need to examine them carefully.

- e. There were other sessions on assessment, strategic planning, resource allocation and challenges, and general education, and increasing graduation rates.

**6. Work for the spring semester:** N. Rosero will email members with the spring semester meeting schedule when classes start in January. The IEC will be examining assessment data and procedures to help ensure that we are in compliance with the MSCHE Assessment Standard.