

**Institutional Effectiveness Council**  
**Meeting Minutes**  
**October 9, 2014**

**Present:** Andrew Glidden; Mark Radlowski; Norayne Rosero; Robert Huyck; Michael Adamo; Alex Haines-Stephan; Janice Lester Bell; Deanna Ferro-Aurience; Rosemary Mink

**Excused:** Jim Sunderhaft; Rosemary Spetka

**Recording secretary:** Norayne Rosero

1. **Approval of Minutes:** The minutes of the 9/18/14 meeting were reviewed and revised. R. Huyck made a motion to approve the minutes; J. Lester Bell seconded the motion. The minutes were unanimously approved as revised.
2. **Core Indicators Report:** M. Radlowski distributed the Core Indicators Report (attached) and the members examined the data. The values increased for only four indicators and one of those should have showed a decrease to indicate a positive effect. The IEC discussed the target for the indicator *“Understanding of D/GV”*. It was decided to use the target of *“80% of the students will get at least an 80% on the five D/GV questions on the Information Management and D/GV Assessment”* that students take at Commencement.
3. **National Community College Benchmark Project:** M. Radlowski distributed the results of the NCCBP with members of the IEC. The IEC members were encouraged to examine the results more closely for a discussion at the next IEC meeting.
4. **Middle States Standards:** N. Rosero informed the members that the new MSCHE Standards for Accreditation were passed by the member institutions. The new Standards now has seven standards and supporting criteria instead of 14 standards and fundamental elements found in the current Standards. The new standards are more concise, with criteria that is very specific concerning the types of things that an accredited institution should demonstrate. Changes were made to the draft Standards presented in the spring which include strengthening the language on assessment. Every standard has a statement dealing with assessment. N. Rosero distributed a separate sheet highlighting the assessment statements for each Standard and provided a focus on the assessment of student learning and faculty responsibilities. MVCC will undergo its reaccreditation Self-Study process with a Team visit in spring 2018; that review will be conducted under the new Standards. N. Rosero developed the AY2014-15 Institutional Effectiveness & Assessment Plan with a focus on the criteria displayed in the new Standards. Members of the IEC were encouraged to share the assessment sheet with members of their Center/Department.
5. **Meeting Dates:** The following four dates were set aside for meetings for the remainder of the semester. N. Rosero will email members as a reminder. 10/30,11/13,12/11