

**Institutional Effectiveness Council
Meeting Minutes
October 17, 2013**

Present: Diana Ayers-Darling; Rosemary Mink; Mark Radlowski; Norayne Rosero; Deanna Ferro-Aurience; Janice Lester Bell; Belinda Alvarado, Robert Huyck; Rosemary Spetka; Michael Adamo; Jim Sunderhaft;

Excused: Duane Frymire;

Recording secretary: Norayne Rosero

1. **Approval of Minutes:** The minutes of the 10/3/13 meeting were reviewed and revised. R. Spetka approved the minutes; D. Ayers-Darling seconded the motion. The minutes were unanimously approved. N. Rosero reminded members that she will forward notes of the meetings and they should be sent out by the members to their constituents.
2. **SUNY Council on Assessment (SCoA) Rubric:** N. Rosero distributed a rubric developed by SCoA to help institutions assess their institutional effectiveness processes. SCoA was formed by SUNY to assist Colleges with their institutional effectiveness and assessment processes. Several members of the College will be attending the SCoA workshop on October 24th in Albany where the rubric will be reviewed for ideas for revisions. Members of the IEC should give any suggestions to N. Rosero.
3. **Surveys:** The IEC members examined the results of the NCCBP and SOS to determine items that needed further attention.
 - **Concerns:** A number of items were discussed that showed low or lower means.

Section I College Impressions and Plans

Item number	Item	2010 Mean	2013 Mean
1	If you could start over, would you choose to attend this college again?	3.98	3.91
2	Before you enrolled, what is your impression of the quality of education at this College?	3.34	3.26
3	Since you enrolled, what is your impression of the quality of education at this College?	3.67	3.59

Section II College Services and Facilities

Item number	Item	2010 Mean	2013 Mean
2	Information provided by academic advisor(s)	3.65	3.57
19	Classroom facilities	3.89	3.77
22	Availability of computers when you need them	3.71	3.64
24	Course related laboratories (not studios)	3.86	3.78
26	Internet Access	3.96	3.81

Section IIIA Academic Environment

Item number	Item	2010 Mean	2013 Mean
35	Your sense of belonging on this campus	3.74	3.65

Civility:

New items Under Section IIIA Academic Environment dealt with Civility and there is need for improvement for the items 40 and 41.

#40 Student civility in the classroom (mean 3.86) rank is 20 out of 30 community colleges, and 6 out of 9 for medium sized CC.

#41 Student civility outside the classroom (mean 3.70) rank is 19 out of 30 community colleges, and 6 out of 9 for medium sized CC.

- **Increased means for Learning Experiences:** The following items were identified in previous SOS as needing attention and there has been a focus on these for professional development activities. All of the means increased except one, which decreased slightly. N. Rosero will contact David Katz and encourage continued support of these topics through the professional development Institutes.

Section IIIC Academic Experiences - How frequently have you:

Item number	Item	2010 Mean	2013 Mean
1	Been intellectually stimulated by the material covered in class?	3.57	3.76
3	Had out-of-class assignments that required a written response?	3.51	3.70
5	Had faculty who used innovative technology to facilitate learning?	3.10	3.34
7	Been required to think critically in completing assignments?	4.01	4.05
9	Collaborated with other students on class assignments	3.48	3.54
10	Received feedback (written or oral) from instructors on the quality of your work?	3.77	3.89
11	Had faculty who required you to make judgments about the value of information, arguments, or methods?	3.07	3.22

Section IV College Outcomes Academic Experiences -**How much has this College contributed your growth and learning in:**

Item number	Item	2010 Mean	2013 Mean
1	Acquiring information, ideas, and concepts	3.35	3.53
2	Acquiring scientific and mathematical thinking skills (Acquiring analytical thinking skills)	3.29	3.28
6	Writing clearly and effectively	3.05	3.35
7	Speaking clearly and effectively	2.88	3.28
8	Using computer and information technology effectively	3.11	3.36
11	Acquiring knowledge and skills for further academic study	3.45	3.65

- **NCCBP:** The items on the NCCBP were examined in more detail. It is more difficult to compare data from year to year as different institutions participate in the NCCBP depending on the year. MVCC often fared better in comparison to the community colleges nationwide then when compared to the SUNY community colleges. The developmental course success rates remain low; it will be several years before the data from the new developmental math sequence which begins January 2014 will be available through the NCCBP.

4. **Meeting Dates:** The following dates were set aside for meetings for the remainder of the semester. N. Rosero will email members as a reminder. 10/31,11/14,12/5