

**Institutional Effectiveness Council**  
**Meeting Minutes**  
**January 30, 2014**

**Present:** Diana Ayers-Darling; Rosemary Mink; Mark Radlowski; Norayne Rosero; Deanna Ferro-Aurience; Robert Huyck; Rosemary Spetka; Michael Adamo; Jim Sunderhaft; Janice Lester Bell; Belinda Alvarado

**Excused:** Duane Frymire;

**Recording secretary:** Norayne Rosero

1. **Approval of Minutes:** The minutes of the 10/31/13 meeting were reviewed and revised. R Huyck made a motion to approve the minutes; R. Mink seconded the motion. The minutes were unanimously approved. N. Rosero reminded members that she will forward notes of the meeting and they should be sent out by the members to their constituents.
2. **CCSSE:** M. Radlowski reviewed the process for administering the CCSSE this spring. The following items were discussed:
  - **Administration dates:** The survey will be administered in March and April. IEC and OIRA members will be helping to administer the surveys within classes.
  - **Choosing the sample of classes:** CCSSE will choose the classes from a list supplied by the DIRA and it will be administered during class time. The survey will take approximate 50-60 minutes.
  - **Consortium:** MVCC, Jefferson CC, and Cayuga CC have formed a consortium and will be collaborating on some common questions.
  - **Program Code Sheet:** MVCC will create a local sheet to use in place of CCSSE's program code sheet.
  - **Reporting of results:** The surveys must be returned to CCSSE by May 14<sup>th</sup>. CCSSE will provide a report back to the College in the summer. All results are eventually available on the CCSSE website.
  - **CCFSSE:** MVCC will also be administering the CCFSSE which involves faculty responding to student engagement.
3. **IPEDS Report 2013:** M. Radlowski reviewed the results of the 2013 IPEDS Report that were delayed due to the Federal Government shutdown in the fall. Comparison data was provided in the report comparing MVCC median values with those of data from 10 community colleges considered peer institutions. A review of the data showed MVCC:
  - a) has more white students and fewer women
  - b) has fewer part-time students
  - c) has more degrees
  - d) charges higher tuition and fees
  - e) has more students receiving aid, grants, and loans
  - f) has similar time to completion of degree
  - g) has similar full-time equivalent staff by occupation
  - h) has lower salaries

4. **Revision of Middle States Standards:** MSCHE is currently taking feedback on the new revised standards of accreditation that they are expecting to implement next year. MVCC will be using the new standards when they submit their Self-Study in 2018. The current 14 Standards will be replaced by seven Standards. The revised Standards are less precise on some issues and do not include items that are now required by Federal Compliance Guidelines.
  
5. **Meeting Dates:** IEC meetings for this semester are set for the following dates: **February 20, March 27, and April 24.**