

Intersession 2018 - Registration/Policies

Intersession is a period of about three weeks intended to help students make progress in their program. All courses are graded on the normal grading system and offered on a first-come first-serve basis.

Courses offered online require access to Blackboard (MV online). Access is granted (after complete registration and payment for the course) no later than the first day of the class.

Important Dates:

Registration for Intersession begins on November 12, 2018.

Use your SIRS account to schedule and pay.

Classes begin on December 26, 2018

Classes end on January 16, 2019

Grades Due on January 18, 2019 Noon

Grades available on January 21, 2019

Deadlines:

December 20 Payment in full must be made by December 20th 2018 at 4:00 p.m.

December 21 Last day for 100% refund

Registration after this date requires approval from the instructor of the course and the Associate Dean of the department offering the course.

For courses that start on December 26, 2018

January 10, 2019 Last Day to withdraw from the course with a "W" on your academic record. If you need to withdraw from classes use the link below:

<https://www2.mvcc.edu/secure/bbindexdrop.cfm>

MVCC is closed between December 24 and January 1. During that time, students taking classes on campus can request the drop by sending an email to the registrar@mvcc.edu - use subject: DROP. The drop will be honored as of the date of your email.

Before you schedule your courses, you must take care of the following:

- Check to see if you have any holds. Holds will prevent you from registering for a course. If you have a hold, please contact the office that issued it to clear it.
- Check to see if you meet the pre-requisites for the course.
- If there are any co-requisites for the course you want to take, you must register for all courses at the same time.

REGISTRATION IS A TWO STEP PROCESS:

1. SCHEDULING: Temporarily reserves your class schedule.
 - Go to mvcc.edu
 - Follow the Student Information and Registration System SIRS link
 - Enter you user ID and password
 - Click on the Term for Intersession 2018
 - Click on Registration Menu
 - Click on Build your Schedule
 - Enter the CRNs
 - Click SUBMIT

2. PAYMENT AND SCHEDULED CANCELLATION: Payment for all courses is due by 4:00 p.m. on December 20, 2018. EASIEST WAY TO PAY: Use your SIRS account. ("[View my bill/Pay my bill](#)")

If you are paying your balance in full there is no additional charge to pay online.
Contact Financial Aid about using aid for Intersession payment. Payment Plans are not available.

STEPS 1 and 2 ABOVE ARE REQUIRED OR YOUR SCHEDULE WILL BE CANCELLED

New non-matriculated students only:

Please fill out the non-matric enrollment form when scheduling.

<http://www.mvcc.edu/registrar/scheduling#nonmatric>