

Cabinet Summary August 11, 2015

Previous meeting summary – all

Dependent Eligibility Verification Audit – Kim

- Reviewed results summary – very few discrepancies.
- HR has instituted a new process for new employees - shouldn't require another audit any time soon.
- Discussed messaging to College – **Randy will include in his College update.**

Child Protection Plan – Kim

- Discussed next steps.
- Need to determine who or what body will oversee compliance.
- **Randy will get some perspective from NYCCAP and report back to Cabinet.**

UPSEU evaluations – Kim

- Distributed timeline and UPSEU employee/supervisor list.
- Once Cabinet reviews, training will begin for UPSEU employees and supervisors (September/October).
- **Tom suggested adding language to reflect participation in professional development activities.**

Alert buttons – Tom

- Moving forward on the first set of eight to be installed.
- **Matt suggested creating a training program on usage.**

211 (Agency information) – Franca

- Discussed who should be included in directory: Currently - Admissions & Dental Hygiene; Suggested EOC. Additional college services may be considered for inclusion if we receive Title III.
- Franca distributed 211 applications.
- Matt asked who will be responsible for accuracy. **Franca will look into.**

Other – all

- Maryrose – provided information on building maintenance technology program (4-year) through Delhi. Also discussed (with Stephanie) the *University Partners and Transfer Center* which will be located in the former student congress space on the first floor in ACC. Group also discussed the potential space for Carpentry and Masonry.
- **Stephanie – Will invite Title IX appeals individuals for training.**
- Matt – naming the strategic plan – start thinking!
- Tom – Distributed a draft of the Tobacco-free workgroup charter - discussed revisions to charter and membership.
- Kim – shared most recent (new design) job advertisement from the OD.

- Franca – FYI – leasing additional space for A & P. FYI – September 15 Rome Campus kick-off hosted by ROI. Group also discussed the CSA list.
- Randy – Kat and David agreed to be the MSCHE self-study co-chairs. Also provided an update on SUNY Excels.