

Cabinet Summary June 9, 2015

Present: all (Matt delayed arrival)

Graduation follow-up – Bill & David

Follow-up meeting with grad. committee resulted in the following suggestions:

- Move faculty line to side opposite the student check-in.
- Open a second entrance (additional) to alleviate entry into the building.
- Shorten the length of the speeches.
- Next year - new faculty/staff seating (on the sides of the students)
- Eliminate hoods for the students – Cabinet disagreed, they need to keep the hoods.
- Ask students to arrive earlier (2:30 rather than 3:15) to ensure 4 p.m. start time.

Cabinet further discussed:

- Marshals requirements - Bill will investigate future process.
- Who is required to attend ceremony.

PEAKS – David recap

- Reviewed next year's cohort.
- **Cabinet (or Randy) will send out a formal invitation.**

LMV – David

- Reviewed recommendations from the enrichment council. Consensus reached for Mary Taverne's participation.

SUNY Updates

- Matt – reported on open SUNY conference.
- Steph – attending CSAO conference later this week.
- Tom – received Chargeback report. Will consider in future budget planning.
- Maryrose – reported on last week's CAO conference.

Budget follow-up – Tom

- Reviewed additions and upgrades with regard to the 2015-16 budget.
- Will revisit at the next meeting (16th).

Other – all

- Randy:
 - Update on the SUNY excels conversation with the Board at their strategic planning workshop.
 - **Jill will invite Paul to Cabinet for an IT update**
 - Outcomes for July workshop with Idahlynn.

- SHN fall visit - consider inviting PEAKS cohort to Dick and Pat's presentation.
- Matt – update on City of Utica's 4th of July parade (organized by Matt and Franca). Steph will try to drum up some student walkers.
- Tom – project updates (PH & AB).
- Steph – discussed distinguished retiree/emeritus procedure.