

**Cabinet Summary**  
**June 7, 2016**

Present: all

VFA

- Mark and Jim provided an update on VFA and shared some of the data for the College.

Previous meeting action items – Jill

Summer recognition (Sodexo)

- Jill and Randy discussed remaining Sodexo balance and possible uses.
- Please let Jill know of any additional ideas of requests by Monday (6/13).

Governance appointments

- Randy and Don Kelly have reviewed vacancies for councils. **Randy will get the list out to Cabinet members shortly.**

Bellevue partnership – Randy

- Discussed Bellevue offering one (1/2 time) tuition waiver for one College employee.

St. John Fisher

- Randy provided an update on St. John Fisher's Ed.D. in Leadership program and possible tuition discount.
- **HR will send notice to faculty and staff with application request for Cabinet review.**
- **Kim will provide a proposed draft application to Jill and Randy.**

EMC update – Steph

- Distributed revised charter that includes Cabinet as the Charter sponsor.
- Stephanie reviewed EMC progress and plans which includes plans for building an annual EMC calendar.

Inaugural Convocation – August 23

- On behalf of the First Year Experience Work-group, Stephanie shared proposed ideas of the initial convocation program and also asked for any additional suggestions.
- Determined: Stephanie will present the class to Maryrose; will ask Student Congress President to speak as well as Alex Haines-Stephan (as Senate Chair).
- Also suggested a short video.

Blue 4U

- Kim provided an update on the survey results.
- Move forward and begin with the eligible plan members.

Other

- Steph – annual department plan update. **Add to a future Cabinet agenda.**

- Maryrose – provided an update on the redesign as well as related searches. Also provided an update on the direction of developmental math.
- Jill – No Cabinet on 6/14 and Board materials due on 6/20 for 6/28 meeting.
- Franca – Update on Plumley flood. Update on EOC grant. Asked for insight on any procedures for volunteers in the class room. Randy suggested if any research is conducted through volunteers (other colleges, institutions, etc.), it needs to be vetted through our own research process.
- Kim – Revised payroll authorization form about to roll out. HR is also working on a new leave form that includes all scenarios and employee groups. Provided an update on negotiations.