

Cabinet Summary April 28, 2015

Present: all

Actions from last meeting

- Stephanie reported Sodexo identified 3 employees to include in directory information. **Tom will ask Lynn Breen to input their information when she enters the other auxiliary employees.**

SUNY updates

- Maryrose – reported the College submitted five high needs grants.
- Randy – provided a NYSUNY 2020 Challenge Grant update.

Calendars – Steph

- Reviewed the 2016-17 & 2017-18 academic calendars as provided by the calendar work group.
- Kim will confirm dates with payroll.
- **Both calendars will go to the Board for approval in May.**

Core workshop feedback – Randy/all

- Reviewed feedback from administrators' 4/21 meeting as follows:
 - Social:*
 - Short-term – Form an MVCC social club committee - HR will work with Deanna/Team MVCC and David K.
 - Long-term – Common hour - Academic affairs will take the lead on developing a pilot common hour for 2016.
 - Physical:*
 - Short-term – Healthier vending options – a vending RFP is currently out to address healthier choices.
 - Long-term – PE 154 options for employees - Maryrose will follow-up with Gary for more input.
 - Career:*
 - Short-term: Flexible work hours/summer – Notification will go out to clarify flex hours for summer 2015.
 - Long-term: Continue to look at summer hours.
 - Financial Literacy:*
 - Short-term – Financial literacy – will schedule standing financial planning sessions (January/May Institutes) supplemented by relevant updates.
 - Community:*
 - Short-term – Volunteer opportunities during work hours.
- **Randy will distribute revisions to Cabinet.**
- 2016 Core workshops - Randy proposed a hiatus for 2016 in order to process and implement Title IX.

Recognition processes

- Discussed Cabinet role in supporting supervisors to nominate individuals/teams for appropriate Hawk awards and other recognition opportunities.

Promise/guarantee – Randy

- Distributed potential model and language for a SUNY community college guarantee. Consider for inclusion in next iteration of the strategic plan.

Cell phone allowances – Tom

- Reviewed criteria and discussed expectations of those employees who receive a stipend.
- Kim will confirm those employees who currently receive a stipend and report back to Cabinet.

Bill Daggett presentation in Rome – Randy

- RFA will be hosting Bill Daggett on May 11.
- **Maryrose and Franca plan to attend and will invite appropriate colleagues.**

Other – all

- Tom – Asked about casting a wider net for years of service recognitions. **Randy will discuss procedure with David K.**
- Franca – shared there is a potential fee changes in the culinary program.

Budget – all

- Continued budget conversation and discussed next steps.