

## **Cabinet Summary April 14, 2015**

Excused: Randy

### Actions from last meeting – Jill/all

- Discussed Hamilton College's recent incident and their approach to communication.
- Maryrose continues to gather information on approved graduation regalia (cords, stoles) and is working with Stephanie on next steps. Jill will send Maryrose the Jostens representative's name for further info.
- **Steph contacted the calendar workgroup and will bring more info to the 4/28 meeting.**

### Auxiliary employees in Banner – Matt

- Provided an update on directory information input and display for non-“college” employees – ASC, Dormitory Corporation, Sodexo.
- Determined Lynn Breen would be the appropriate person to input the above mentioned entities employee information with the exception of Sodexo. **Stephanie will ask Sodexo if they would like to be included in directory information.**

### Altitude Awards – all

- Considered nominations.

### Other – all

- Maryrose - proposed recognizing retirees at the Celebration of Success in May as we did in December. All were in support.
- Stephanie – provided a Sodexo catering services update.
- Matt – provided an update on the College Timeline (review) and New Employee Orientation. **Please send timeline updates to Matt and/or Sharon (what's important in your area) by the April 28 Cabinet meeting.**
- Franca – Update on Perkins release (rollover year). Cabinet supports allocations remaining the same for this year.
- Jill – Reviewed upcoming dates: April 20 BOT meeting: Audit & Finance at 2 p.m. Superintendents' breakfast April 23.

### Budget – all

- Continued conversation.