

Cabinet Summary **March 29, 2016**

Present: all

Leadership Academy – David

- Reviewed and made suggestions for membership.

Previous meeting summary – Jill

SUNY Updates – all

New hire starting time – Kim

- Discussed having new hires begin two weeks from the offer date rather than rush them through Human Resources and Payroll.
- Determined it is a great goal for full-time hires, but overall consensus is that the college needs the flexibility to get people in the door.
- **Kim will add language to the hiring procedure to add goal is two weeks and exceptions will require Cabinet approval.**

2018-19 Academic calendar – Steph

- Steph will take the calendar back for revision with Cabinet suggestions.

2C3 Survey (ATD Equity) – Steph

- Mark and Troy have spoken with the folks from San Diego who will facilitate the 3 surveys: Students, staff and admin, instructional faculty surveys.
- 18k fee – have ATD money.
- Will plan for fall 2016 surveys. They can come back to us to present the data and recommendations (possibly in January 2017 for data summit).

Other – all

- Randy & Jill – reviewed last week's Civil Rights compliance visit
- Franca – SUNY workforce development workshop this week. Bill McDonald will be attending. Rome construction project going well.
- Kim – provided a retirement update; PA – the college is able to use 5 of their slots for May retirement; working on facilities job descriptions.
- Randy – provided an update on the SUNY Board meeting from last week.
- Maryrose – provided an update on the redesign college conversations.