

## Cabinet Summary 12.23.14

Present: all

### Employee Engagement Transcripts - David and Paul

- Discussed expected and mandated terminology - Active shooter awareness training is expected.
- IT will produce transcripts reflecting VPs' and President's areas.
- Cabinet will provide IT with a list of budget codes and areas of (supervisory) responsibility - based on last payroll distribution.
- **Kim will present as the discussion item at the January Administrators' meeting.**

### Actions from last meeting - Randy

#### SUNY Updates - all

- Steph - Ebola update - drill in Health Center today.
- Maryrose – SUNY denied the Respiratory Care (64-credit) waiver. **Maryrose will engage the BOT Academic committee as the process continues.**
- Franca - update on SUNY Apprenticeship grant. Update on the SUNY 2020 grant - call out in the next couple of months. Update on Non-credit remedial ESL.

#### Ajar schedule confirmation - Randy

- Reviewed staff who are planning to work during the ajar period.

#### Semester-end review & check-in - Randy

#### Enrollment/budget - all

- Jill has scheduled additional January dates for budget planning.