

Cabinet Summary December 2, 2014

Excused: Kim, Matt

Core Workshop update - David

- David distributed an overview of the workshop.
- **Provide language revisions/additions to David by the end of the week for committee consideration.**

Active Shooter Awareness Update - David

- Provided an update on Active Shooter Awareness program activity.
- Determined Public Safety will offer an additional two workshops prior to the next January Institute offering. **David will provide Cabinet with the remaining dates for communication to their respective areas.**
- David also shared a draft of the employee engagement transcript and asked for Cabinet input on category listings.

Actions from last meeting - Jill

SUNY Updates - all

- Steph - Title IX update. Communication from Chancellor and Governor with updated timelines that will greatly impact College operations. She and 3 others from the College are attending a Violence Against Women and Clergy training tomorrow in Albany. She is also attending Title IX training on December 12.
- Jill - Will forward future- SUNY Compliance list serve communications to Cabinet.
- Randy – SUNY Excels has been postponed until the January SUNY Board meeting. David Katz and Brian Molinaro participated in a SUNY budget conference call last week on Randy's behalf. REDC announcements are expected next week.

Enrollment/budget - all

- Maryrose - update on Deans' email correspondence encouraging students to register for spring.
- Steph – update on Call Center efforts.
- Tom - update on budget preparation communication – should go out to budget managers by the end of the week.

Christmas Eve Communications - Randy

- **Will send communication out by next week.**

Data Summary Follow-up - Randy

- Discussed next steps for analysis of data that Mark presented at last week's Cabinet meeting. **Tom will ask Mark about capacity of IEC and/or data team to conduct or assist in the analysis.**

Other - all

- Maryrose - on Matt's behalf, shared a draft of the Curriculum Display Workgroup Charter. **Respond to Matt by Friday with any revisions or membership suggestions.**
- Maryrose – provided an update on the Respiratory Care waiver request to SUNY. New LAHS Dean, Kat Linaker is planning to attend the Celebration of Success and Commencement later this month. Provided an update on placement tests processing. The Academic Unit is having a retiree celebration prior to the Celebration of Success – she asked that Cabinet arrive at the Celebration 15 minutes early.
- Jill - BOT materials due this Friday.
- Tom – Update on the installation of lockers in the fitness center.
- Franca - Rome campus update. Holiday party December 5 from 4-7 p.m.
- Randy – Discussed exempt staff requirement for graduation. Outcome: if part of leadership team, they should plan to attend and wear regalia.