

Cabinet Summary October 4, 2016

Present: all

Previous meeting summary – Jill

SUNY updates

- Randy - Budget formula conference call last week.

Travel authorizations for local travel – Tom

- Discussed modifications to local (under 30 miles) travel and the need for a travel authorization. Currently must complete one if any reimbursement for fees (i.e. parking). The business office has considered the procedure and determined a (near) future change that will eliminate the need for a travel authorization for (local) reimbursements. **Tom will share at the next administrators' meeting.**

Hiring Systems Process – Kim/all

- Discussed current hiring process and perceived strengths and weaknesses. Will continue the conversation at future Cabinet meeting(s) and with the Board Personnel Committee.

Other – all

- Maryrose – suggested possible location for off-sites.
- Steph – student affairs and academic affairs leadership working with Paige Group to conduct student focus groups to understand the enrollment process (front-line); also provided an update on the Marketing and Communications department.
- Kim – Medicare rates will increase minimally which is great news compared to what they originally thought; Need more participation for Blue4U; provided updates on AMVA and PA negotiations.
- Jill – Board materials due this Friday.