

Cabinet Summary January 3, 2017

Present: all

Values moments

- All shared holiday highlights.

Administrators' meeting/local SHN program

- Randy distributed proposed drafts for colloquium opportunities for a future administrators' meeting/day.
- **Add administrators' agenda to future Cabinet meetings.**

Mid-year check-in/360 process

- Revisited topic.
- **Kim will ask Nancy to resend the schedule of who will participate in the 360 this summer.** The timing of the 360 will remain with the annual evaluation.

NTP PA overload

- Discussed possible procedure for those NTP PA members for future teaching hours and how they will be processed.
- Kim will discuss draft memo with the PA negotiations team this afternoon.
- A plan will also be put together for better tracking for the spring semester.

Employee scholarship program

- Kim discussed the applicants received and will send the applications on to Cabinet for consideration. Kim will notify the applicants they are being process.
- Steph will work with Mike to find out timeframe for completion and other pertinent details.
- **Cabinet will discuss at next week's meeting.**

Other

- Tom - new IR Director begins today.
- Kim – excluded renewals for January or March Board meeting. Update on personnel issues.