

## **Cabinet Summary November 27, 2018**

Excused: Randy (SUNY Presidents' meeting), Franca (sick leave)

### Previous meeting summary – Jill

- **Re: NY Alert/Everbridge – Tom will check with Chief on SUNY request for non-employees.**
- **Re: Franca will check on equipment at thINC (for crisis team convening)**
- Re: Active Shooter Drill on January 16 – Academic Building is preferred location (Tom)
- **Re: Training Module – Randy to reach out to SHN (Boston) contact.**

Values Moment – Short week of giving thanks!

### Part-time pay rates – Kim

- Discussed compensation plan for part-time pay rates.
- Kim will reach out to the HR list serve on common practices in part time pay in light of the data we will receive from Pay Scale.

### Learning Modules – Kim

- Kim briefly reviewed what Paycom & Cypherworks offer.
- Kim recommends NeoGov whose primary audience is public education.
  - Best of the three options.
  - Employee training only (students are covered through Catharsis).
  - Fee structure: 21k/year plus first year implementation fee of 6k.
- **Cabinet should review by 12/4 meeting and decide whether or not we want to invite them for a presentation (invite IT).**

### Collective Bargaining Units

- Kim reminded Cabinet members that new employees should meet with their collective bargaining units.
- **UPSEU is looking for regular meetings – please consider appropriate times and revisit on 12/4.**

### Other

- Kim – questions about UPSEU (Christmas Eve) holiday – **Randy is checking with Camille**; has accepted a new position and her last day at the College is December 28.