

Honors Capstone Research Project Proposal

Name: _____

M number: _____

Major: _____

e-mail: _____

Proposed Project Title: _____

Course project is associated with: _____
(Project must be associated with a course you are either taking this semester or last semester. Permission to associate this project must be granted by the faculty member that taught the course.)
Faculty Signature: _____

OR

Capstone project will go on your co-curricular transcript. _____

Faculty Mentor: _____

Will your project incorporate Human Subjects?

Yes

No

If **yes**, you must submit MVCC's Research Form completed with this proposal

Purpose: Briefly state the overall goal of the project and what you hope to accomplish.

Background: Describe why you have chosen this particular topic. What led you to become interested in this area? What experiences, skills, or academic background do you bring to the project that will enable you to accomplish the proposed work?

Learning Outcomes: Write down as precisely as you can the outcomes that you expect to achieve through this project. These should be a series of concise statements that delineate specific and *measurable* objectives, usually stated with the following language, "At the end of this project I will have (or I will be able to)..." These objectives will be used to evaluate the successful completion of the project.

Description of Project: Using your stated objectives as a guide, write a brief narrative that describes exactly what you will *do* in order to meet your objectives. Include a description of the form your final presentation and report will take.

Schedule: Give as detailed a schedule for accomplishing the various phases of your project as possible. It is understood that this schedule may need to change, but it will guide you and your Mentor in monitoring the progress of the project during the semester.

Resources Needed: Describe what resources you will need in order to complete the project. This may simply involve access to a library, computer, and a printer, or it may include lab equipment, art supplies, support from community agencies, etc. Money for supplies may be requested from the Academic Department in which the course is run, or, if that fails, from the Vice President for Learning and Academic Affairs. In the past, financial support has not been available and should not be expected.

Evaluation Criteria: Describe what criteria your Mentor will use to evaluate the successful completion of your project. You should refer to the stated purpose and objectives in order to develop these criteria.

Signatures for Approval of Project Proposal:

1. Student Signature _____ Date: _____

2. Mentor Signature _____ Date: _____

3. Honors Coordinator Signature _____ Date: _____

4. Department Associate Dean Signature _____ Date: _____

Comments, Amendments, or Conditions for Approval: Attach additional sheets if needed.

Copies of approved proposal to: Student, Faculty Mentor, Honors Coordinator, Associate Dean, Vice President for Learning and Academic Affairs, Registrar