

# Mohawk Valley Community College Student Intake & Onboarding Workgroup

## Purpose Statement

The purpose of the Student Intake & Onboarding Workgroup is to design a holistic experience to support students from the first point of contact through the midpoint of their first semester.

## Charter Sponsor

VP Lew Kahler &  
VP Stephanie Reynolds

## Charter Contact

Guided Pathways Steering  
Committee

## Timeline:

Fall 2018-Spring 2019

## Membership:

1. Liz Doherty – Career Serv. Coord. (co-chair)
2. Amit Sharma – Faculty (co-chair)
3. Julie Dewan - Associate Dean (AA)
4. Jen DeWeerth – Associate Dean (SA)
5. Jenny Lewis – College Advisor
6. Maureen Boufas – Asst. Director, Fin Aid
7. Rachel Golden – Completion Coach
8. Dan Eddy – Rome Student Services
9. Gina St. Croix – Faculty, CF100 Coordinator
10. Kalynn Riedman, Admissions Counselor
11. Stacy Kenyon – Financial Systems Accountant
12. Kelly Miller –Auxiliary Services Associate
13. Patti Antanavige - Coordinator, ALS
14. Jennifer Fanelli – Marketing Comm. Strategist
15. Vincent Pellizzi - Programmer Analyst, IT

Does	Authority
Research best practices & models for Guided Pathways onboarding	Research
Focus on creating a student-ready college & single points of contact	Focus
Consider shared tracking and student data systems	Consider
Identify strategies for communication with students	Identify
Design with the whole student pathway experience in mind	Design
Make recommendations to Guided Pathways Steering Committee	Recommend

## Does Not

Make Policy or Personnel Decisions

## Guiding Points

- Be creative.
- Keep an open mind, and not get stuck on “how we’ve always done it.”
- Design for the most at risk student at the least opportune time.
- Involve other staff, faculty, and students by asking for their input.
- Keep the student experience at the forefront.