

Cabinet Summary December 4, 2018

Excused: Franca

Previous meeting summary - Jill

- **From 11/10 incident: NY Alert/Everbridge – Tom will check with Chief on SUNY request for non-employees.**
- **Re: Franca will check on equipment at thINC (for crisis team convening)**
- From 11/27 - UPSEU is looking for regular meetings – please consider appropriate times and revisit on 12/4. **Kim will communicate with Rosa that the College will accommodate weekly meetings according to shift requirements.**

Values Moment – United Way food packaging!

Wellness/Organizational Development – David K.

- Wellness Council Update:
 - Distributed a list of individuals (starting with classified front-line staff) who are interested in acquiring standing desks.
 - There is a small sum of money available in Jim Lynch's area for furniture (academic area).
 - **Cabinet members will review the list and look for funding for those individuals in their respective areas.**
 - Delivery will need to be coordinated with facilities and IT.
- Enrichment Council:
 - Suggested family picnic on May 17 (p.m.).
 - Suggested family feud game as a future campus activity.
 - SAVE (Strengths and Values Enrichment) – requesting administrator training to ensure continuity of Strengths. **Cabinet will have more conversation at 12/11 meeting.**
- Recognition Council:
 - With regard to large initiatives – gathering to recognize (milestones). Would require additional money.

Board policies – Steph/Kim/Jill

- Stephanie provided background on revisions to Sexual Harassment Policy plus a new Consensual/Romantic Policy.
- SUNY requires revisions/drafts in the works by March 1, 2019 with subsequent training by October 2019.
- **For Randy: Chancellor communication should include: Approval for Consensual Relationship Policy to possibly wait until training is in place (College will move the Sexual Harassment policy update at the same time).**
- **Need to revisit Consensual relationship (how to include applicability to Trustees) - 12/11 meeting.**

EMC - Stephanie

- Reviewed enrollment predictions for fall 2019 (EMC recommends -1). Cabinet is comfortable with -3%.
- Alen said ad conversions have decreased approximately 50%.
- Discussion also included identifying high risk students at the time of enrollment so they can be assigned a completion coach (immediately).

Other

- Randy – provided an update on last week's (SUNY) all-presidents' meeting.