

Cabinet Summary September 15, 2020

Present: All

Previous meeting summary

Values moments

- Franca – shout out to Dan Porcelli for his diligence in finding solutions for our students.
- Steph – Katie Bouse for being the morning PH greeter and door monitor.

Wings of the Hawk (who should determine next recipient? College has it now)

- Discussed process and Cabinet determined Residence Life should receive it in the spring.
- **Jill will do a quick Cabinet check-in in November to make sure nothing has changed.**

Crisis Team meeting schedule

- Cabinet discussed Crisis Team meeting schedule and determined it no longer needs to meet on the Tues/Thur schedule as most discussions are operational. Folks should work in smaller workgroups and have an awareness piece for Cabinet via email as FYI.
- Also discussed the additional operations plan (legislation) – wait for direction from SUNY.

State/SUNY budget

- Still in a holding pattern with the State with no (written) confirmed direction.
- Discussed staffing approach and considerations for 9/23 Cabinet budget meeting.
- **Cabinet should hold 3-4 p.m. on their calendars for the budget workshop with the Board. Randy will let everyone know if he needs them by the end of the day on Friday.**

Teleworking Policy

- Randy would like to expand upon the Teleworking policy and engage Faculty Caucus and College Senate to determine what things will look like beyond COVID.
- Consider: What are the benefits and pitfalls of working remotely?
- Some aspects of data collection may have to be negotiated as they will likely be considered working conditions (within collective bargaining agreements).
- **Revisit at (near) future Cabinet meeting.**

Other

- Stephanie – First round of (residence hall) surveillance testing on Monday, September 21.
- Tom – FYI-awareness: Inappropriate behavior of a Westcott employee toward (female) employees/students. It has been addressed.
- Crystal – FYI - Sexual Harassment training beginning in October.
- Alen – Asked if anyone was aware of any changes to the B&N distribution of student masks.
Randy will check with Therese and let Alen know.
- Franca – FYI - online training (How to Manage Employees while working remotely) – **she will send to Cabinet for consideration.**