

Cabinet Summary April 26, 2022

Present: All

Previous meeting summary – Jill

Values Moments

- Jill: Working with Nick Gioppo on Enrichment Council – a joy!
- Jill: Dennis' willingness to participate in person at PEAKS this past Friday.

CCED

- Franca shared the following Mission draft:

In response to evolving community needs, The Center for Corporate and Community Education develops quality non-credit programming designed to provide inclusive, enjoyable, and equitable educational opportunities. We strive to enrich our diverse community by proactively responding to changes in technology, workforce, and culture to make exceptional and lifelong impacts on individuals and organizations.

- Randy suggested editing the Mission Statement with assessment in mind. Lew suggested the Vision Statement might be a version of the last sentence.

Annual Plan

- Randy briefly reviewed the 2022-23 annual plan.
- Ideally the 2023-24 plan should be in place in December to be sent with the budget planning materials.

Leadership Academy approach/pause

- Jill provided an update on applications and proposal to pause for one year.
- Jill will go back to the planning group to brainstorm alternative offerings (during the pause) and bring them back to Cabinet for consideration.
- Cabinet ideas included:
 - Mirror NFE for non-teaching faculty.
 - CSA group for further development.

Summer Hours

- Discussed viability and impact of summer hours/flex schedules.
- **Crystal will ask for a leave time accounting/liability.**
- **Revisit at next Cabinet meeting (5/3).**

Other

- Franca – provided an update on RFP for a small shuttle with one drop off in the morning and one in the afternoon.
 - Birnie - 29k/semester. Stephanie suggested asking them for a taxi RFP; **Franca and Tom will send culinary program space needs to Randy.**

- Alen – suggested adding Strengths to employee directory. **Add to 5/3 Cabinet agenda.**
- Todd – had a question about Senate meeting agendas moving forward. **Randy will bring to the Senate Advisory/Cabinet meeting in May.**
- Steph –Covid vaccinations: 2 Moderna/Pfizer or 1 J&J; Will not monitor the two week grace period.
- Lew – Re: Vaccine mandate for P-Tech students - BOCES will lease space from the College with their rules/purview. **Lew will make Tim aware. Steph will also let College Works folks know.**
- Crystal – Will be sending the I-9 audit email (today).
- Randy – offered additional clarification on 2023-24 budget Board direction.