

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Stetson Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4:00 p.m. by Chair Dubeck on Monday, September 19, 2022.

Members Present

William S. Calli, Jr.
Tony Colón
Anna D'Ambrosio
Frank Dubeck, Jr.
Elaine Falvo
Dana Jerrard
Camille Kahler
Hanadi Tajir
Wendy Waters

Members Excused

David Mathis

2. Chair's Report

Chair Dubeck began by welcoming attendees to the first Board meeting of the new academic year. As a follow-up to last month's Board retreat, he asked that Board members continue to think about workshop topics for the upcoming year. He then reported on a number of program and employee accolades as follows: The MVCC Foundation was awarded \$5,000 from Berkshire Bank to support MVCC's Young Entrepreneurs Academy. The Rome Rotary created three \$1,000 scholarships through MVCC's Foundation to support Rome Free Academy students who will be majoring in STEM programs this fall. MVCC's STEP program was featured in a WKTV story that brought more than 200 parents and potential students to the Alumni College Center for a very engaging array of activities last month. MVCC was featured in a Forbes article about the various ways in which the College has supported Wolfspeed's workforce development efforts for their new silicon-carbide fab in Marcy. Tamara Mariotti with the Office of Accessibility Resources was recently named to the New York State Board of Regents' Graduation Measures Blue Ribbon Commission. Chair Dubeck concluded his report by pointing out the 2022-23 committee assignments document located at each member's seat.

Chair Dubeck then asked for an executive session to discuss a personnel item.

Motion was made by Wendy Waters to enter executive session and seconded by William Calli.

Unanimously approved.

The Board of Trustees entered into executive session at 4:03 p.m.

Motion was made by William Calli and seconded by Wendy Waters to come out of executive

session and resume the meeting. Unanimously approved.

The meeting reconvened at 4:08 p.m.

Chair Dubeck then asked Vice President Squires for the Treasurer's Report.

3. Treasurer's Report

Vice President Squires reported there are no regular financials as the business office works on closing the books and prepares for the annual audit. Auditors will begin their field work at the end of October.

4. Student Trustee Report

Student Trustee Hanadi Tajir provided a report on Club Day activities and said it was well attended. She said she is working with ASC Director, Jim Suriano on an all you can eat option in the Residence Dining Hall. She added that students, especially the athletes appreciate the willingness to investigate how to best facilitate the all-you-can-eat model. She reviewed the new Student Congress officers and said they are still looking to fill the Vice President of Rome position. She concluded her report by reviewing the Student Congress meeting schedule and in-person options in Utica and virtual (MS Teams) options in Rome.

5. Committee and Affiliation Reports

Foundation

Executive Director Ferro-Aurience reported that work continues on a spending policy that will allow the Foundation to support scholarships and the College on an annual basis while continuing to also grow the endowment. The plan is to share a proposed spending policy with the Foundation Board. Work will continue with VP Squires and the Board to determine the Foundation's annual support of the College. She reported the MVCC Foundation will be participating in Mohawk Valley Gives that launches tomorrow. The link to the Foundation's MV Gives page can be found by visiting the mvcc.edu home page. Institutional Advancement will also be sending a reminder email tomorrow. She asked the Board to please support this effort. She went on to review proposed Major Gifts Campaign initiatives that include Student Support Funding, MV Futures Fund, Campus Enhancements, and New and Existing Program Funding. These initiatives will be presented to the Foundation Board in October for approval. Deanna reported as of August 31, the combined portfolios are valued at approximately \$7,813,925, a rough increase of \$158,404 since the last Board Meeting. And finally, upcoming meetings include:

- Audit, Finance & Investment Committee – October 13
- Foundation Executive Committee – October 20
- MVCC Foundation Board – October 27

NYCCT/ACCT

Trustee Colón reported the annual NYCCT Conference begins this Thursday, September 22 in Saratoga Springs. The ACCT Congress is set to take place October 26-29 in New York City with upwards of 2,000 people already registered for the event. He is looking forward to the Diversity, Equity, and Inclusion presentation.

NYCCAP/SUNY

President VanWagoner had no additional updates since the August meeting other than the SUNY Chancellor search continues.

6. President's Report

President VanWagoner began by asking Christine Miller to provide her College Senate Chair Report.

College Senate

College Senate Chair, Christine Miller provided a summary of the first Senate meeting of the academic year. She reviewed some of the Senate's annual goals as well as the approach she and her advisory group will be taking as they approach their work this year. President VanWagoner added the Senate will be considering a Preferred Transfer Partner Framework and two additional policies drafts regarding student success, and remote work.

President VanWagoner resumed his report by first asking Dr. Todd Marshall to provide an update on the upcoming 21-Day DEI Community Challenge. Dr. Marshall shared a few highlights and invited the Board to participate in the Challenge and to attend the October 4 kick-off event with speaker, Damon Williams. President VanWagoner continued his report and reviewed KPI data point *Accessible Educational Opportunities* noting the three indicators as provided in Board prep materials. 1. Student Loan Default Rate 2. Tuition is below the average among SUNY community colleges 3. Courses offered how and when students want them. There were no additional questions from the Board.

7. Vice President Reports: Administrative Services Spotlited

The Board had no questions on the written reports from the Vice Presidents. Vice President Tom Squires provided an overview of First Day Complete, a proposed partnership with Barnes and Noble to ensure students have their books and required academic materials by the first day of class.

8. Discussion Item: Organizational Culture and Wellness

Jill Heintz provided an overview of organizational culture and wellness efforts at the College.

9. Consent Agenda

<i>Attachment a.</i>	Minutes of the August 15, 2022 Board of Trustees Meeting
<i>Attachment b.</i>	Treasurer's Report
<i>Attachment c.</i>	Emeritus Status: Robert Gould
<i>Attachment d.</i>	Emeritus Status: Dr. Alina Mildred Treis
<i>Attachment e.</i>	Distinguished Retiree: Jeanne Litz
<i>Attachment f.</i>	Kelly Borst, Peace Officer
<i>Attachment g.</i>	Nicholas Maggio, Jr., Peace Officer
<i>Attachment h.</i>	Sara Heinrich, Coordinator, Workforce Development
<i>Attachment i.</i>	Jackie Krouse Rudolph, Development Assistant
<i>Attachment j.</i>	Zachary Steffen, SBDC Regional Center Director
<i>Attachment k.</i>	Kerri Beiswenger, Business Consultant
<i>Attachment l.</i>	Amend Staffing Plan: Nicole Benton, Student Services Specialist
<i>Attachment m.</i>	Amend Staffing Plan: Sandy Cummings, Coordinator of Student Engagement

- Attachment n.* Amend Staffing Plan: James Maio, Dean, Student Enrollment and Development
- Attachment o.* Amend Staffing Plan: Jennifer DeWeerth, Dean of the Rome Campus and Community Outreach
- Attachment p.* James Gifford, English Instructor

Motion to approve Consent Agenda Items 7a-7p was made by Anna D'Ambrosio and seconded by Tony Colón.
Unanimously approved.

Prior to the conclusion of the meeting, William Calli made a motion to approve the settlement agreement regarding an employee personnel matter discussed in executive session. Wendy Waters seconded the motion.
Unanimously approved.

10. Adjournment

Motion was made by Anna D'Ambrosio and seconded by Tony Colón to adjourn the meeting at 5:20 p.m. Unanimously approved.