

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4:04 p.m. by Chair Kahler on Monday, January 27, 2020.

Members Present

Camille Kahler
Tony Colón
William S. Calli, Jr.
Frank Dubeck, Jr.
David Mathis
Jonas America

Members Excused

John Stetson
Elaine Falvo
Wendy Waters

2. Chair's Report

Chair Kahler began by putting a call out to Board members for gently used professional clothing to donate to the Dress for Success event benefitting MVCC students. Donations will be accepted through March 16 to either Gloria Karol in the President's Office or directly to the C3 office located in Wilcox Hall, room 141. Rome Hospitality Dinners are scheduled to begin later this semester and Trustees are encouraged to attend at least one dinner as their schedules permit. Hospitality dinner dates were shared with all members of the board via email prior to the meeting. Chair Kahler then went on to recognize College staff and students who received awards and honors since the last meeting as follows: the iServe Program was honored by Mother Marianne's Westside Soup Kitchen; Advanced Institute of Manufacturing was host to the Central New York International Business Alliance workshop at the thINCubator; Physics Professor Shahida Dar was featured on a deck of playing cards published by the American Physical Society's Careers in Physics; Franca Armstrong published an editorial in the Herkimer Telegram on Apprenticeship and data analytics; Associate Professor David Nackley and Professor Jed Kimball were featured in the "Strange Journeys" art show at SUNY Poly; Professor Kimball was also featured in the Utica College art show "Papercut: works on paper;" Business Administration students, Courtney Lamb and Austin Wright, received scholarships from the Rome College Foundation; Freshman Emily Berube of the Women's Soccer team was featured in the Observer-Dispatch's 'Great moment, great teams made 2019 memorable;' Alumnus Andrew Dickson, class of 2010, joined the baseball coaching staff at Yale University. Chair Kahler then asked Vice President Squires for the Treasurer's Report.

3. Treasurer's Report

Vice President Squires began by reviewing the regular financial statements, which have returned to the Board agenda. Revenues for 2019-2020 continue to perform well at this early point in the fiscal year. Chargeback revenue is ahead of budget due to the actual chargeback rate being higher than originally budgeted. As of December 31, 2019, overall revenue is 2% under budget compared to the 4.3% under budget at this same point in time last year. Overall

expenses are 6.3% below budget as of the end of December. The college will start seeing an increase in the Employee Benefits line as the college begins to pay the new 18% health insurance rate increase that went into effect at the beginning of January. The Oneida County Self Insurance Plan for Workers Compensation invoice was received and came in significantly lower than originally budgeted resulting in a budget savings of \$71,098. This savings will be helpful in offsetting the health insurance rate increase. Furthermore, the Cadillac Tax proposed under the Affordable Care Act anticipated to cost the college almost \$820,000 has officially been repealed and will no longer be a concern on the horizon. Vice President Squires further went on to report that the college received the next to last County Sponsor payment for the 2018-2019 fiscal year in the amount of \$2,018,718.75. The auditors are still working to complete their review of Auxiliary Services Corporation and Dormitory Corporation before the college audit can be finalized. Vice President Squires is confident that the audit will be ready to report to the Board at the March meeting.

4. Committee Reports

Governance/Personnel Committee

Vice Chair Colón reported that the committee met prior to the Board meeting to review the board by-laws. A first reading of the suggested changes will be presented to the Board at the March meeting. The committee will continue with Section II at their next meeting.

Auxiliary Services Corporation

Vice President Squires reported on Auxiliary Services Corporation (ASC). ASC has received a draft of the RFP for the campus bookstore from the consultants. The draft is being reviewed and will be put out to bid once finalized.

MVCC Foundation

Vice President DuRoss reported that through the end of December, the Foundation has \$4.5 million in portfolios with Baird and Strategic Financial Services. Annual fundraising is underway with the Alumni Annual Fund mailing raising \$22,535 from 216 donors and the Faculty/Staff Campaign raising \$32,032 from 107 donors. He further went on to report that all three Tea Leaf Ventures are currently working on various projects: Tea Leaf Touring recently hired a part-time employee who is tasked with designing the Touring website which is expected to launch in early March; Aircraft is working with a company known as ILS to sell parts inventory; and Manufacturing has made a small profit to date. Furthermore, the Foundation received \$41,000 from the Patrick Duegaw estate as part of the Foundation's planned giving program: \$31,000 will go towards equipment for the Electrical Engineering program and \$11,000 will be used to establish an engineering scholarship. Vice President DuRoss concluded his report by having Courtney Taurisano-Sprague address the Board on this year's Week of Giving Campaign that kicks off February 11 and concludes February 14. Week of Giving funds will benefit the C3 program which assists MVCC's most vulnerable students. The Foundation is once again hoping for 100% Board participation for a third year in a row.

ACCT

Vice Chair Colón reported that the Community College Legislative Summit will be held February 9-12 in Washington, D.C. Trustee Mathis and Vice Chair Colón will be meeting

with local and state representatives during this time. Trustee Mathis also mentioned that Noah Brown, ACCT President and CEO, will be retiring in 2021. The ACCT Board has begun preparations for the presidential search.

New York Community College Trustees (NYCCT)

Vice Chair Colón reported that the NYCCT Annual Conference will be held in September in Saratoga Springs. Details will be shared as they become available.

SUNY

President VanWagoner reported that the Chancellor held the State of the University System (SOTUS) address on January 23. As part of the SOTUS address, the Chancellor invites campuses that illustrate SUNY's strategic priorities to participate in a Campus Showcase that is on display throughout the day. MVCC was highlighted at the SOTUS Campus Showcase wherein Assistant Vice President Tim Thomas presented on the advancement of Applied Learning experiences through MVCC's collaborative work with various community-based partners. These partnerships allow our students to engage in service-learning projects that enhance the region's initiatives.

NYCCAP

President VanWagoner reported that advocacy efforts continue and will be focused on the funding floor. However, the Governor's proposed budget for the upcoming year has removed the funding floor, resulting in a \$22,000,000 deficit to community college budgets when combined with other programmatic cuts. Community College Presidents will be meeting with local legislative representatives to discuss how the Governor's proposed budget will effect community colleges and advocate for the funding floor to be reinstated.

5. Student Trustee Report

Student Trustee Jonas America reported that classes began last Wednesday, January 22 and are off to a great start. Student Convocation was held January 21 and was well received by students. Student Trustee America concluded his report with an update on Student Government who will be focusing on reviewing and updating the by-laws and constitution throughout the semester under the guidance of County Attorney, Bob Pronteau.

6. President's Report

President VanWagoner began by thanking Aaron Fried, Marie Miknavich and the IR Team for a very successful Data Summit and student experience simulation. He further thanked faculty and staff who volunteered to staff the welcome table during the first week of classes. President VanWagoner reported that the first cohort of the CLE Neighborhood Rising group, which includes 13 Black/Hispanic/Latino leaders from around the Cornhill area, kicked off on Saturday, January 25. This cohort will aid in diversifying the community leadership pipeline and advance participants' contact network. The Innovation Immersions program will also be launching this spring and will be based on one-day immersions similar to the SHN model and explore topics related to organizational strategy for senior leadership teams. President VanWagoner further provided an update on the Apprenticeship Grant which is building great partnerships in Advanced Manufacturing as well as expanding beyond the traditional sectors into healthcare, social work, and nonprofit/human services fields. President VanWagoner concluded his report with an update on the new Board portal that is

being developed with Marketing and Communications. The Board Portal prototype will be reviewed at the April meeting.

College Senate

Senate Chair Alex Haines-Stephen reported the Senate will be reviewing its By-Laws throughout the Spring semester and is preparing for the annual governance elections that will be happening in February and March. Alex concluded his report stating that Guided Pathways work continues.

Consent Agenda

<i>Attachment a</i>	Minutes of December 16, 2019 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Revised Agreement between Mohawk Valley Community College and MVCC Foundation, Inc.
<i>Attachment d</i>	Revision to Mohawk Valley Community College Foundation By-Laws
<i>Attachment e</i>	2020-2021 Academic Calendar
<i>Attachment f</i>	Emerita, Stephanie Verostek
<i>Attachment g</i>	Excluded Administrative Staff Appointments
<i>Attachment h</i>	Civil Service Updates to Staffing Plan: Principal Accounting Supervisor
<i>Attachment i</i>	Amend Staffing Plan: Corinne Wilson, AIM Program Specialist
<i>Attachment j</i>	Michael Ahearn, Technical Coordinator of Events and Guest Services
<i>Attachment k</i>	Mary Vescio, Volunteer Generation Project Coordinator

(Discussion)

President VanWagoner provided additional background on item 7d.

Motion was made by Anthony Colón and seconded by William S. Calli, Jr. to approve items 7a-k.

Unanimously approved.

7. Discussion Item

Marie Miknavich with Institutional Research reviewed the College-wide Equity Scorecard and the date the College uses to determine and measure initiatives.

8. Adjournment

Motion was made by David Mathis and seconded by Frank Dubeck to adjourn the meeting at 5:34 p.m. Unanimously approved.