

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4:03 p.m. by Chair Kahler on Monday, June 24, 2019.

Members Present

William S. Calli, Jr. (delayed arrival 4:10 p.m.)
Tony Colón
Frank Dubeck, Jr.
Camille Kahler
David Mathis
John Stetson

Members Excused

Elaine Falvo

2. Chair's Report

Chair Kahler began her report by providing an update on the September meeting date and location. The meeting will be moved from September 16 to September 23 and will take place on the Rome Campus. She added the Board retreat is scheduled for Monday, July 29 and will also be held on the Rome campus. Chair Kahler went on to share that a letter has been submitted to the Association of Community College Trustees (ACCT) in support of Tony Colón pursuing the elected seat on the (ACCT) Diversity Committee. The letter included a commitment of (College) financial support for his attendance at required meetings. Chair Kahler went on to recognize College staff and students who received awards and honors since the last meeting as follows: Michael Henningsen was presented with the 'Excellence in Transfer Services' award by the New York State Transfer and Articulation Association; Tim Thomas participated in the nationally syndicated Preparing Technicians for the Future of Work Podcast — Episode 6, "Silver Buckshot: A Micro-Credential Approach to Training and Education."; Franca Armstrong has been invited to co-lead the Genesis Group's Mohawk Valley Data Analytics Task Force with Frank Behlmer; Franca Armstrong was also a presenter at a community roundtable discussion on how "Data Analytics" is impacting the Mohawk Valley region; Emily Durr was inducted into the Utica Sports Hall of Fame; Trustee David Mathis was awarded the Mohawk Valley Community Action Agency's Treva Wood Community Activist Award; Professor Emeritus wrote an Op-Ed on Muslims and stereotypes; Softball Coach Brittnee Mexico earned Region III co-Coach of the Year by the National Junior College Athletic Association (NJCAA) and the Mountain Valley Conference; and Joy Stevens and Ariel Smith were named to the second team all-region for softball. Chair Kahler then asked Vice President Squires for the Treasurer's Report.

3. Treasurer's Report

Vice President Squires reviewed the revenue report, which improved slightly from 2.49% under budget last month compared to 2.36% under budget at the end of May. Chargeback revenue is expected to come in close to budget. And the Center for Corporate and Community Education (non-credit) enrollment will continue to increase during June, July,

and August, helping to offset the fall 2019 tuition loss. Expenditures are 4.9% under budget at this point in the year. The College is currently reviewing annual Health Insurance costs, and more specifically analyzing the contingent premium model, which appears to create a cost savings for the College. The final date for students to pay for summer 2019 courses without being de-registered was May 21. One hundred sixty three (163) students were deregistered for non-payment which is less than in the past. This is due in part to the multiple billing reminders including e-bills, phone calls, texts, and mailings. The College should receive the final installment of state aid for the year by the end of June. And finally, Vice President Squires said Controller Brian Molinaro serves on the NYS Community College Business Officers Association (CCBOA) Administrative Services Committee and helped secure MVCC Dean, Dr. Mark Montgomery to speak at their annual conference where the theme was diversity and inclusion. The conference was also host to Debby Irving, author of “Waking Up White.”

4. Committee and Affiliation Reports

Governance/Personnel Committee

Personnel Committee Chair, David Mathis reported the committee met earlier in the afternoon where they were introduced to the new Executive Director of Human Resources, Crystal Marceau. Their agenda included a labor update, a review of staffing changes as a result of Guided Pathways recommendations, an update on Payscale, and a review of the Sexual and Romantic Relationship Policy and related procedure that is on today’s consent agenda. Chair Mathis also said the committee discussed a settlement between Richard Treis and the College that withdraws all claims against the College and withdraws any counter claims from the College against Mr. Treis. The College is not, by entering into this settlement, admitting any wrongdoing or liability. In conversation with the College’s legal counsel in this matter, Chair Mathis put forth a motion that the full board approve the settlement. Motion was made by Tony Colón and seconded by William S. Calli, Jr. to approve the settlement between Richard Treis and MVCC. Unanimously approved.

Facilities and Campus Safety

Committee Chair, Tony Colón reported the committee met just prior to the Board meeting. The agenda included an update on facilities projects including the following: the campus wayfinding project; Alumni College Center (ACC) flood mitigation; repairs to the Payne Hall overhang; and repairs to the ACC elevator. Public Safety updates included a brief review of the Table Top exercise that was held last week with the Boilermaker committee; an update on the Stop-the-Bleed training Chief Amico and Sergeant Barsuch received earlier in the month; and a review of some of the ongoing training for Peace Officers. Chair Colón also directed the Board’s attention to the capital projects request that will be proposed to the Board of Legislators. President VanWagoner reviewed the request and how they will be prioritized. He asked for a motion to accept the capital request. Motion was made by Frank Dubeck and seconded by David Mathis to approve the 2020 capital requests. Unanimously approved. He concluded his report by thanking all involved in the Utica OD All-Stars event and dinner earlier in the month.

MVCC Foundation

Vice President for Community Development and Executive Director of the MVCC Foundation Frank DuRoss provided an update on the Innovation Collective in response to Chair Kahler's inquiry.

New York Community College Trustees (NYCCT)

Trustee Mathis said he participated in a conference call last week where he learned MVCC's presentation proposal, "Disruption in Education" was accepted for the fall conference in Saratoga. President VanWagoner added that Karen Mosher has left her role with NYCCT and moved on to pursue other opportunities.

State University of New York

President VanWagoner provided an update on the SUNY Presidents meeting that took place earlier in June. He said that Kris Duffy from Adirondack Community College has assumed the President of the New York Community Colleges Association of Presidents (NYCCAP) role. He reminded the Board that (SUNY) Chairman, Carl McCall is retiring. And on behalf of Vice President Kahler, he said the Chief Academic Officers (CAO) conference was held earlier in the month where changes to general education requirements were approved, reducing (general education) credits to 21, giving community colleges more flexibility. He also said the New York Department of Education is considering requiring colleges to publish open jobs for degree programs.

5. Student Trustee Report

There was no Student Trustee report as the position is currently vacant.

6. President's Report

President VanWagoner began by thanking John Stetson for attending the meeting in order to establish a quorum. He went on to introduce the new Executive Director of Human Resources, Crystal Marceau. Ms. Marceau thanked the Board and said she was very excited for the opportunity. President VanWagoner then recognized David Katz who will be retiring in July after 38 years at the College. Professor Katz has had a storied career at MVCC and has served as a wonderful ambassador for the College. President VanWagoner then went on to review the most recent Strategic Horizons Network Colloquium where the topic was social enterprise. The colloquium was well-timed as the Foundation and College continue to investigate alternative (entrepreneurial) funding models. The next colloquium topic is vibrant organizations. The planning team is hoping to include Zappos as one of the site visits.

College Senate Report

There was no College Senate report.

7. Consent Agenda

Attachment a

Attachment b

Attachment c

Minutes of May 20, 2019 Board of Trustees Meeting

Treasurer's Report

Board of Trustees Policy: Sexual/Romantic Relationships

<i>Attachment d</i>	Amend Staffing Plan-Civil Service Title: Materials Management Coordinator
<i>Attachment e</i>	Amend Staffing Plan-Civil Service Titles: Custodian and Senior Custodian
<i>Attachment f</i>	Amend Staffing Plan: Patricia Antanavige, Student Support Advisor
<i>Attachment g</i>	Amend Staffing Plan: Daniel Eddy, Student Support Advisor
<i>Attachment h</i>	Amend Staffing Plan: Rachel Golden, Student Support Advisor
<i>Attachment i</i>	Amend Staffing Plan: Michael Henningsen, Student Support Advisor
<i>Attachment j</i>	Amend Staffing Plan: Justin Johnson, Student Support Advisor
<i>Attachment k</i>	Amend Staffing Plan: Jenny Lewis, Student Support Advisor
<i>Attachment l</i>	Amend Staffing Plan: Rosemarie Pastorella, Student Support Advisor
<i>Attachment m</i>	Amend Staffing Plan: Justin Rahn, Student Support Advisor
<i>Attachment n</i>	Amend Staffing Plan: Rachel Simonds, Student Support Advisor
<i>Attachment o</i>	Amend Staffing Plan: Christina Born, Grant Writer
<i>Attachment p</i>	Amend Staffing Plan: Walter Constantini, Director of Aviation Programs-Tea Leaf
<i>Attachment q</i>	Caitlyn Graham, Enrollment Associate
<i>Attachment r</i>	Amend Staffing Plan: Jill Heintz, Executive Director of Organizational Culture and Wellness
<i>Attachment s</i>	Amend Staffing Plan: Gloria Karol, Assistant to the President and Secretary to the Board of Trustees
<i>Attachment t</i>	Amend Staffing Plan: Yue Riesbeck, Career Counselor
<i>Attachment u</i>	Kevin Siembab, Career and Employer Relations Specialist
<i>Attachment v</i>	Mary Slator, Life Science Instructor
<i>Attachment w</i>	Carrie Williams, Life Science Instructor

Chair Kahler asked for a motion to approve the consent agenda with item 7c to be considered separately.

President VanWagoner thanked Vice President Squires and Director of Facilities and Operations, Mike McHarris for their work with the Oneida County Civil Service Office on items 7d and 7e. He pointed out that items 7r and 7s signal President's Office transitions, and that most of the remaining items are Guided Pathways related.

Motion was made by William S. Calli, Jr. and seconded by Tony Colón to approve items 7a-b, and 7d-w.

Unanimously approved.

Item 7c – Board of Trustees Policy: Sexual/Romantic Relationships

Chair Kahler asked for an exception to the Board policy approval process, eliminating a first reading. The policy was developed in response to a fall 2018 SUNY directive that was released in conjunction with the required New York State Sexual Harassment Prevention policy and training requirement.

Motion was made by David Mathis to suspend the regular policy approval process and to approve item 7c. William S. Calli, Jr. seconded the motion.

Unanimously approved.

8. Discussion Item

President VanWagoner and Chair Kahler solicited input on the agenda for the July 29 Board Retreat.

9. Adjournment

Motion was made by David Mathis and seconded by Tony Colón to adjourn the meeting at 5:18 p.m. Unanimously approved.