

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4:09 p.m. by Chair Kahler on Monday, December 16, 2019.

Members Present

Camille Kahler
Tony Colón
William S. Calli, Jr.
Frank Dubeck, Jr.
Elaine Falvo
David Mathis
Wendy Waters
Jonas America

Members Excused

John Stetson

2. Chair's Report

Chair Kahler began by recognizing College staff and students who received awards and honors since the last meeting as follows: MVCC math students took third place at the Fall 2019 competition of the New York State Mathematic Association of Two-Year Colleges; MVCC employees donated to the Holiday Helper Giving Tree to benefit C3 students with children; Student Program Board donated 103 new and 368 used books to the Ronald McDonald House and other local NICUs; President VanWagoner presented on the future of cybersecurity education at the NSA's Center for Academic Excellence conference in November; Associate Professor Robert Gould was named to the NJCAA Soccer Coaches Association Hall of Fame; Alumna Hawa Jabril received the CEANY Region East Charles A Burns Outstanding Adult Student Award; CCED Phlebotomy Instructor Rachel Canarelli received the CEANY Outstanding Continuing Education Instructor Award; and Alumna Tiara Mitchell was recently hired as an Advisement Center Specialist with HCCC. Chair Kahler went on to remind the Board that graduation will be held on December 19 at 3:00 p.m. in the fieldhouse. She then extended a thank you to Public Safety for their quick response to Friday's incident and wished everyone a happy Holiday season. Chair Kahler then asked Vice President Squires for the Treasurer's Report.

3. Treasurer's Report

Vice President Squires noted that this is the first month for financial statements since the year-end closing process began. He reported that the first look at revenues for 2019-20 is very positive noting that as of the end of November fall tuition revenue is over budget by 1% compared to the shortfall last year at this same time. Expenses are 8% below budget, which is a good position to be in at this point in the year. The SUNY Annual Financial Report has been completed and submitted to SUNY Administration and the NYS Comptroller's Office. Vice President Squires further reported that budget preparation for 2020-21 has begun with the distribution of budget packets to all department heads with a submission due date of

February 15 to allow more time for internal review. Four campus budget forums were held to increase process transparency, and to provide additional information on funding streams. Registration for the Spring 2020 semester opened on November 4 and the Business Office began accepting tuition payments on November 22. He concluded his remarks by sharing the first spring semester payment deadline is January 15.

4. Committee Reports

Facilities & Campus Safety Committee

Vice Chair Colón reported the committee met prior to the Board meeting. The committee reviewed the Cyber event and updated security measures that will be implemented as a result. Peace to Police Officer legislation was also discussed. Vice Chair Colón commended Public Safety, Facilities, and local law enforcement on the quick action during Friday's incident. The committee will discuss planning a safety walk with the Board in the spring.

MVCC Foundation

Vice President DuRoss reported that fundraising efforts are underway. As of December 11, the Fall Alumni mailing has resulted in \$16,700 from 160 donors, compared to \$13,000 and 129 donors at this point last year. The Faculty/Staff Campaign currently has approximately \$30,000 from 98 donors, compared to \$29,000 from 94 donors the previous year. Week of Giving will begin in February and will be presented to the Board at the January meeting. Tea Leaf agreements between the Foundation and ASC along with revisions to the Foundation By-Laws will be put forward at the upcoming Foundation Board meeting. He concluded his remarks by noting that the next Foundation Board meeting will be held on December 19.

NYCCT

Trustee Mathis provided an update on NYCCT.

SUNY

President VanWagoner reported that budget advocacy continues with the SUNY Board. The SUNY Presidents held a conference call to develop budget advocacy initiatives and funding floor.

5. Student Trustee Report

Student Trustee Jonas America reported on student concerns that were raised in light of Friday's incident. The Winter Ball was held on December 6 at the Rose Lawn. Due to the success of this event, Student Government plans to continue this in the future. He further reported changes to Student Government as a result of the recent election – Emily Burline has been elected Student Government President. Additionally, the following positions have been posted that need to be filled for spring: Treasurer, Program Board Director, and Secretary. Student Trustee America concluded his report with an update that the Student Government budget is now published online through Google Drive, giving every club access to their budgets in real time.

6. President's Report

President VanWagoner began his remarks by wishing everyone a happy holiday. Details

were shared in his Friday Focus to the Board on the incident from Friday. Chief Amico and Dean of Student Life Gibbons were quick to respond and issued the necessary alerts for the Shelter in Place. Vice President Reynolds and Dean of Student Life Gibbons are working with Residence Life advisors to equip students with coping mechanisms in response to the recent events. President VanWagoner went on to announce the College was awarded a three-year, \$1,023,000 contract extension for the YouthBuild program. Additionally, the Rome Campus has been cleared of all radon issues. President VanWagoner acknowledged H.J. Brandeles for their work on the project and for completing the radon remediation on time. The Rome Campus is now fully open. President VanWagoner concluded his report by sharing a new board communication portal is being created and will be implemented for the February Board Retreat if all goes according to plan.

College Senate

Senate Chair Haines-Stephen reported the Senate is undergoing a review of its By-Laws. The 2020-2021 Academic Calendar was discussed and feedback was provided. The Senate is hopeful the Academic Calendar will be brought before the Board at the January meeting.

Consent Agenda

<i>Attachment a</i>	Minutes of November 18, 2019 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	MVCC Trustee Resolution
<i>Attachment d</i>	Amend Staffing Plan: Dean McCarthy, Supervisor of Residence Halls Facilities
<i>Attachment e</i>	Mary Slator, Life Science Instructor
<i>Attachment f</i>	Carrie Williams, Life Science Instructor

Chair Kahler asked for a motion on items 7a-f of the consent agenda.

Item 7c, MVCC Trustee Resolution: Discussion resulted in President VanWagoner having additional communication with the Governor's Appointments Office before forwarding the resolution on to the Governor.

Motion was made by William Calli seconded by David Mathis to approve items 7a-f.

Unanimously approved.

7. Discussion Item

Associate Vice President Armstrong and Vice President Thomas presented on how MVCC is primed for the upcoming community and workforce needs as Cree works to open their plant at Marcy Nano. Discussion followed on what Cree's Marcy operation will look like, how MVCC will develop Cree's workforce, and how MVCC will build an educational pipeline leveraging NYS P-Tech, the SUNY Apprenticeship Program and the Advanced Institute for Manufacturing.

Chair Kahler asked for an executive session to discuss personnel items with no further action. Motion was made by David Mathis and seconded by Elaine Falvo to enter into executive session at 5:28 p.m. Unanimously approved.

The meeting reconvened at 5:50 p.m.

8. Adjournment

Motion was made by William S. Calli, Jr. and seconded by Tony Colón to adjourn the meeting at 5:51 p.m. Unanimously approved.