

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4:02 p.m. by Chair Calli on Monday, August 20, 2018.

Members Present

Tony Colón
William S. Calli, Jr.
Frank Dubeck, Jr.
Elaine Falvo
Camille Kahler
Kupr Kuprian
David Mathis – Delayed arrival (4:40 p.m.)
Mary Malone McCarthy
John Stetson

2. Chair's Report

Chair Calli began by welcoming Student Trustee Kupr Kuprian, and Vice President Lew Kahler to their first official Board meeting in their new roles. He pointed out that Trustee Mary Malone McCarthy would be leaving her position on the Board as she and her family are relocating out of the area. He thanked her for her service and offered her best wishes on behalf of the Board as she moves on to new opportunities in the Albany area. He also thanked the Board, President VanWagoner, and the Vice Presidents for their support during his tenure as Chair, which concludes at the end of the month. He looks forward to continuing to serve on the Board is happy to pass the torch on to Trustee Kahler in September. Chair Calli then asked for the Treasurer's report.

3. Treasurer's Report

Vice President Squires reported the revenue category is 1.3% under budget at this point with one month remaining in the (budget) calendar year. The expenditure category is 5.1% under budget. The gap is expected to close as summer maintenance work and year-end spending concludes. Vice President Squires provided additional information in response to Trustee Falvo's inquiry regarding worker's compensation (billing) and impact to the fund balance. Vice President Squires continued his report and shared the fall deregistration date is August 22. The College's completed SUNY budget report, which includes the tuition and fee schedule was submitted last week and will move forward to the SUNY Board of Trustees for approval at their September meeting. Vice President Squires concluded his report by reviewing the significant cost savings to the College as a result of the implementation of a self-funded prescription drug program.

4. Committee Reports

Nominating Committee

Committee Chair, Elaine Falvo reported on the nominating committee's proposed slate for the MVCC Board of Trustees, effective September 2018 through August 2019:

MVCC Board of Trustees

President, Randall J. VanWagoner

Chair, Camille Kahler

Vice Chair, Tony Colón

Secretary, Jill Z. Heintz

Treasurer, Tom Squires

She also reported on the slate for the Dormitory Corporation Board of Directors, effective September 2018 through August 2019:

Dormitory Corporation Board of Directors

President, Randall J. VanWagoner

Chair, David Mathis

Vice Chair, William S. Calli, Jr.

Secretary, Dennis Gibbons

Treasurer, Lynn Breen

Assistant Secretary, Stephanie Reynolds

Assistant Treasurer, Tom Squires

William S. Calli, Jr. moved to accept the committee's recommendation for the MVCC Board of Trustees slate. Frank Dubeck, Jr. seconded the motion. Unanimously approved.

Camille Kahler moved to accept the committee's recommendation for the Dormitory Corporation Board of Directors slate. Tony Colón seconded the motion. Unanimously approved.

Student Trustee Report

Student Trustee, Kupr Kuprian began by thanking the Board for the opportunity to serve in the role. He went on to provide an update on the Jumpstart Program, which served 10 Proctor High School graduates this summer. All 10 students completed four credits over the summer months while also residing on campus. He also reported on a recent "Back Pack Giveaway" that was held on campus in partnership with Compassion Coalition. Over 500 school supplies-filled back packs were given to local low-income youth during the event.

5. President's Report

President VanWagoner began by offering his congratulations to David Mathis for being the recipient of the Anne M. Bushnell Memorial Award for Special Achievement, which will be awarded at the NYCCT Conference in September. He thanked the Board for their engagement at last week's retreat. He revisited the proposed 2018-19 Board meeting calendar and committee/workshops schedule, pointing out the need to change the January Board meeting date to the 22nd. He also reviewed the Board Scholarship criterion that was

discussed at the retreat. President VanWagoner also provided an update on the proposed SUNY Measles-Mumps-Rubella (MMR) policy and its potential impact to community college enrollments. He will keep the Board updated on the policy as he receives information. He also said he plans to provide an update on the Excelsior Scholarship in a future Friday Focus. President VanWagoner stated there would be no College Senate report, and also shared that Alex Haines-Stephan plans to represent MVCC at the Chancellor's inauguration in September along with Vice President Squires who is attending on his behalf as he will be attending the Guided Pathways Institute in Arizona.

College Senate Report

There was no College Senate report as Alex Haines-Stephan was excused from the meeting.

Chair Calli asked for an executive session to review personnel items. Motion was made by Camille Kahler and seconded by Frank Dubeck to enter into executive session at 4:36 p.m. Unanimously approved.

The meeting reconvened at 4:48 p.m.

Consent Agenda

<i>Attachment a</i>	Minutes of the June 25, 2018 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Audit Services
<i>Attachment d</i>	December Break: 2018-19 Academic year
<i>Attachment e</i>	Emerita, Maryrose Eannace
<i>Attachment f</i>	Memorandum of Understanding with Leadership Mohawk Valley
<i>Attachment g</i>	Amend Staffing Plan: Kathleen Bouse, Assistant to the Office of the Vice President for Learning and Academic Affairs
<i>Attachment h</i>	Stephanie Carissimo, Respiratory Care Instructor
<i>Attachment i</i>	Katey Cordary, Psychology Instructor
<i>Attachment j</i>	Amend Staffing Plan: Brittnee Mexico, Dominic DiMaggio, David Warren, and Nicholas Evanoff, Head Coaches/Athletics Specialists
<i>Attachment k</i>	Amend Staffing Plan: Michael Henningsen, Coordinator of University Partnerships and Transfer Center
<i>Attachment l</i>	Amend Staffing Plan: Ann Laird, National Science Foundation Advanced Technology Education Program Coordinator
<i>Attachment m</i>	Samantha O'Neil, Career and Employer Relations Specialist
<i>Attachment n</i>	Seyed Armin Safizadeh-Shabastary, Peace Officer
<i>Attachment o</i>	Amend Staffing Plan: Isabella Popowski, Events and Guest Services Associate
<i>Attachment p</i>	2018-19 Academic Calendar Revision: Summer 2019 Session Dates

Chair Calli asked for a motion on items 7a-e and 7g-p of the consent agenda. Motion was made by Frank Dubeck, Jr. and seconded by Tony Colón to approve items 7a-e and 7g-p.

(Discussion)

President VanWagoner provided additional background on item 7l – the National Science

Foundation Advanced Technology Education Program Coordinator position. He said the position is included in the 3-year National Science Foundation grant and will support micro-credential curriculum development, exploration into a non-credit sUAS course, and additional K-12 outreach. Generally speaking, the grant provides the College with a greater advanced technology network that will likely lead to additional opportunities in the field.

Unanimously approved.

Chair Calli then asked for a motion on item 7f - Memorandum of Understanding with Leadership Mohawk Valley. Motion was made by Elaine Falvo and seconded by Camille Kahler to approve item 7f.

(Discussion)

Trustee Stetson asked for clarification on the funding structure for the Leadership Mohawk Valley (LMV) partnership. President VanWagoner went on to review the partnership citing an MVCC presence on the LMV Board. He also reviewed the management contract and funding model, which includes a four-year Community Foundation grant that supplements the two organizations' financial commitments.

Unanimously approved.

6. Discussion Item

President VanWagoner provided a recap of Chancellor Johnson's August 7 visit to thINCubator and the Utica Campus. He also commented on the SUNY request for an annual report from all 64 of its campuses, which is due September 1.

Chair Calli asked for an executive session with no further action. Motion was made by David Mathis and seconded by Frank Dubeck to enter into executive session at 5:36 p.m. Unanimously approved.

The meeting reconvened at 6:17 p.m.

7. Adjournment

Motion was made by Camille Kahler and seconded by Tony Colón to adjourn the meeting at 6:18 p.m. Unanimously approved.