

**MOHAWK VALLEY COMMUNITY COLLEGE  
UTICA AND ROME, NEW YORK**

**1. Call to Order**

The meeting of the Mohawk Valley Community College Board of Trustees held in Payne Hall, room 300, Mohawk Valley Community College, Utica, New York was called to order at 4:07 p.m. by Chair Calli on Monday, April 16, 2018.

**Members Present**

Dylan Bennett  
William Calli, Jr.  
Tony Colón  
Frank Dubeck, Jr.  
Elaine Falvo  
Camille Kahler  
David Mathis  
John Stetson

**Excused**

Mary Malone McCarthy

**2. Chair's Report**

Chair Calli provided a brief update on his time spent with Guided Pathways coach, Lorie Suddick during her recent visit to campus. He then asked for the treasurer's report.

**3. Treasurer's Report**

Vice President Squires reported revenue is down about 2% at this point, with very few anticipated adjustments. Expenditures are about 4.4% under budget overall. He expects that gap to close during the summer months with anticipated renovations and other facilities projects. He noted that the Public Safety line looks as if it is significantly over budget. This is due to the renovations in that area. A portion of the Public Safety renovations costs will be reimbursed from state and county funding resulting in an offset to the overage in that particular budget line. Vice President Squires went on to report the second round of student financial aid refund payments was distributed on March 29. This was the final distribution for the current academic year. The four main distributions for 2017-18 resulted in \$8.3 million being awarded/refunded to students. The College received another quarterly installment of the sponsor contribution from Oneida County at the end of March, in the amount of \$1,979,136, making it the first installment for 2017-18 as the two prior installments were for the College's 2016-17 budget year. And finally, the College has been randomly selected for an audit of its NYS Teachers' Retirement System (TRS). There are no anticipated concerns and if any arise, the Board will be updated accordingly.

#### **4. Committee Reports**

##### Audit and Finance

Elaine Falvo reported the Audit and Finance Committee hosted a committee of the whole for the budget progress update prior to the Board workshop and meeting. The Board should expect to see the final budget at the May meeting.

##### Facilities and Campus Safety

Committee Chair Tony Colón reported the committee met a few weeks ago and received updates on various projects including the Utica Campus Public Safety Office. The committee discussed crisis procedures for on and off campus MVCC locations, and determined items for consideration at the summer retreat.

(Association of Community College Trustees/ACCT)

Tony Colón reminded the Board the fall conference will be in New York City and encouraged fellow Trustees to attend.

#### **5. Student Trustee Report**

Student Trustee, Dylan Bennett reported Student Congress has completed their annual elections and went on to introduce the next Student Trustee, Kupr Kuprian who was in the audience. He reported on the student-led Hawks Against Hate and Harassment awareness campaign as part of Sexual Assault Awareness month. The Student Leadership Academy completed their year-long activities a few weeks ago. And finally, the MVCC Student Congress Treasurer has been elected to serve as one of the community college liaisons for the SUNY Student Assembly.

#### **6. President's Report**

President VanWagoner began his report by noting his eleven year appointment anniversary. He reported the College's institutional response to the Middle States accreditation report has been submitted to the Middle States Commission. The College should receive official notification of accreditation status over the summer months after the entire commission reviews and approves the team report. He went on to share the College hosted Guided Pathways Coach, Lori Suddick April 2-3. The visit went well and he anticipates a good feedback report from Dr. Suddick over the next few weeks. The College's Achieving the Dream coaches will be on campus later in the week. He thanked the Board for their support and engagement in the budget conversation and is confident a balanced budget will be on the May meeting agenda. He also reported on the Faculty Council of Community Colleges (FCCC) spring Plenary that MVCC hosted at the beginning of April. He asked Alex Haines-Stephan to provide an update on that event during his Senate remarks.

#### **College Senate Report**

At the President's request, Alex Haines-Stephan provided a brief update on the FCCC plenary where the following resolutions were passed: Support of Undocumented Students and Support Services; Governance Involvement in New Initiatives; and Support of the University Faculty Senate's (UFS) resolution on Verification of Campus Governance Consultation on Academic Program Actions. Mr. Haines-Stephan reported Joyce Baumann is running for the FCCC faculty liaison position that was vacated when Jim Roberts was

promoted to the Associate Dean position. He also said Senate elections will begin at the end of April, otherwise it has been relatively quiet.

**(President’s Report)**

President VanWagoner resumed his report by stating the need for an executive session at the conclusion of the meeting to discuss personnel and contractual updates.

**7. Consent Agenda**

- Attachment a* Minutes of the March 19, 2018 Board of Trustees Meeting
- Attachment b* Treasurer’s Report
- Attachment c* Conferring of Degrees
- Attachment d* Distinguished Retiree: Debra Edick
- Attachment e* Administrator – Non-teaching Promotions
- Attachment f* Administrator - Promotion in Academic Rank
- Attachment g* Promotion in Academic Rank - Professional Association
- Attachment h* Non-teaching Professional Promotions
- Attachment i* Elyssa Arnone-Earl, Coordinator of the Center for Leadership Excellence
- Attachment j* Melissa Copperwheat, Associate Dean of Nursing and Health Development
- Attachment k* Amend Staffing Plan: Suzanne Neary, Registration Specialist

Motion was made by Dylan Bennett and seconded by John Stetson to approve items 7a-7k. Unanimously approved.

Chair Calli then asked for a motion to enter into executive session. Motion was made by Dylan Bennett and seconded by Frank Dubeck to enter into executive session with no further action at 4:35 p.m. Unanimously approved.

The meeting reconvened at 5:20 p.m.

**8. Adjournment**

Motion was made by Elaine Falvo and seconded by John Stetson to adjourn the meeting at 5:21 p.m. Unanimously approved.