

**MOHAWK VALLEY COMMUNITY COLLEGE  
UTICA AND ROME, NEW YORK**

**1. Call to Order**

The meeting of the Mohawk Valley Community College Board of Trustees held in the Board Room, Payne Hall 300, Mohawk Valley Community College, Utica, New York was called to order at 4:03 p.m. on Monday, March 19, 2018.

**Members Present**

Dylan Bennett  
William Calli, Jr.  
Frank Dubeck, Jr.  
Elaine Falvo  
Mary Malone McCarthy  
David Mathis  
John Stetson

**Member Excused**

Tony Colón  
Camille Kahler

**2. Chair's Report**

President VanWagoner stated that errors of fact in the Middle States team report are currently being edited.

Chair Calli commended all who were involved in and who contributed to the self-study report and site visit and stated he was happy to be present for the team report. He went on to thank the trustees that were able to attend the Board retreat and stated that it is not too early to start thinking of agenda items for the summer retreat.

Chair Calli then asked for the Treasurer's report.

**3. Treasurer's Report**

Vice President Squires reported that in the revenue category spring tuition is currently about 5% under budget with spring numbers still to come in for dual credit. Revenue is down 2.3% and chargeback revenue is running slightly above budget projections. Chargeback billing has just begun and data should be available for review next month. He reported year-to-date expenses are under budget by 6%. Vice President Squires went on to report the first round of student financial aid refund payments was distributed on Friday, March 9<sup>th</sup>. The business office disbursed 1,095 checks totaling just over \$876,000. The next student refund date is scheduled for Thursday, March 29<sup>th</sup> and will be larger in terms of the number of checks issued and the total dollar amount. He continued his report stating that a meeting has been scheduled for April 19<sup>th</sup> with Nelnet, the vendor used by the college to process online tuition payments and payment plans, to look at an electronic system for refund checks. Vice President Squires also reported that the quarterly installment from Oneida County was received a month earlier than expected and the college is expecting a large quarterly installment of New York State Aid in March.

#### **4. Committee Reports**

##### Personnel

Committee Chair David Mathis reported that at their 3pm meeting, the committee received updates on contract negotiations, the recruitment and advertising budget and an overview on GASB and health insurance and their impact to the College.

##### Dormitory Corporation

Committee Chair Elaine Falvo reported on their March 7 meeting where the committee accepted the audit report from D'Arcangelo, reviewed the occupancy report from spring, and received notification from Petrone and Petrone that the college's residence room and board collection processes are in line with current state and local law. New hires were also announced which include Greg Smith, Residence Director, Dale Haley, Residence Hall maintenance and Therese Winchester, Director of Auxiliary Services. The 990 tax form was approved in addition to a \$1.3-\$1.5M summer renovation project for the dormitories which includes improvements to sidewalks, window replacements, and flooring.

(New York Community College Trustees)

Trustee Mathis reported that the New York Community College Trustees annual meeting will be Saturday, April 28 at the Doubletree Hilton in Syracuse.

(Association of Community College Trustees)

Trustee Mathis reported that April is community college month and it will be featured on ACCT's website. He went on to report that he will be submitting an editorial regarding community colleges that will hopefully be published in the Utica and Rome newspapers.

President VanWagoner talked about the College's work with Leadership Mohawk Valley. He stated that they are interested in a trustee serving on their board and will be looking at their board membership over the next few months.

#### **5. Student Trustee's Report**

Student Trustee Dylan Bennett reported that Program Board Director Katie Marie Eckland recently attended an Association for the Promotion of Campus Activities (APCA) conference where Program Board Advisor De'Anna Hopkinson was recognized for her dedication to the programming board. He reported that Student Congress is actively involved in succession planning and that Trey Moore and Kupr Kuprin are in attendance today to learn more about the Student Trustee role. He also reported that an upcoming dinner is planned to educate students about all open positions in Student Congress. Student Trustee Bennett reported on the status of the Student Congress budget. He reported that this year there have been the most clubs and trips than in the past 20 years, as well as mandated applied learning. Student Trustee Bennett also reported that students have been attending Cabinet lunches where they have the opportunity to meet with President VanWagoner and Cabinet members to share their thoughts and insights. President VanWagoner asked for clarification on the Student Congress budget.

## 6. **President's Report**

President VanWagoner recognized Student Congress President Jennifer Rothrock and stated that her leadership with Student Congress has been a great component this last year and she was very helpful with the Middle States visit. He added that Sandy Cummings did a great job arranging for students to be in attendance at different meetings. He pointed out the posters in the Board Room highlighting student, faculty, staff and alumni stories. The posters were the Middle States Commission on Higher Education (MSCHE) team's very first connection when arriving on campus and were very well received. President VanWagoner continued by thanking the board members, staff and faculty for an amazing visit. He went on to report that the New York State budget is expected by April 1. He stated it is better than in previous years and the message is still that the funding formula is not meeting community college needs. President VanWagoner went on to report that SUNY is looking at a sexual harassment policy as there have been increased issues and they want to have a minimum set of guidelines. He reported that the Public Safety office renovations are going well and are a couple of weeks from completion and that Facilities were able to make small but critical changes in the ESL classrooms in the AB building. He concluded by reporting the college received formal word on the SUNY shared governance award. The ceremony will be held on June 1 in Albany with more details to follow.

### College Senate Report

Alex Haines-Stephan reported the focus for the last month was on the Middle States visit. He stated that College Senate members met with the team and it went well. He went on to report that members are currently looking at by-laws and hoping to review and approve a new version in May. He expressed his appreciation for participation and support of shared governance at the college.

Trustee Mathis inquired if Randy has heard anything about board appointments. President VanWagoner stated that he is waiting on two confirmations.

## 7. **Consent Agenda**

- a. Minutes of January 22, 2018 Board of Trustees Meeting
- b. Treasurer's Report
- c. Board Policy: Micro-credentials
- d. Collective Bargaining Agreement - Association of Mohawk Valley Administrators (AMVA)
- e. Association of Mohawk Valley Administrators (AMVA) - Continuing Appointment
  - Troy Little                      Director of Law Enforcement Programs
  - Ibrahim Rosic                      Director of Learning Commons
- f. Professional Association (PA) – Career Appointment
  - Mary Jane Parry                      Programmer Analyst
  - Jenny Spinelli                      College Advisor
- g. Professional Association (PA) – Continuing Appointment
  - Erica Brindisi                      Assistant Professor – Biology
  - Sean Davis                      Instructor – Mathematics
  - Mary Kate LaPaglia                      Assistant Professor – Radiologic Technology
  - Samuel Lilly                      Assistant Professor – Nursing

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| Amanda Miller | Assistant Professor – Chemistry             |
| Dina Radeljas | Assistant Professor – Sociology             |
| Renee Sbiroli | Assistant Professor – Radiologic Technology |
- h. Peace Officers: Alexander Sperling, Matthew English, and Richard Peroni
  - i. Amend Staffing Plan: Elyssa Arnone-Earl, Coordinator of the Center for Leadership Excellence
  - j. Amend Staffing Plan: Erica Kennard, Residence Life Associate
  - k. Kirsten Edwards, Technical Assistant - Admissions

Motion was made by Frank Dubeck, Jr. and seconded by Elaine Falvo to approve items 7a-7k. Unanimously approved.

#### 8. **Discussion Item** – SUNY Performance Innovation Funding (PIF)

President VanWagoner provided background on the SUNY Performance Innovation Funding, which was originally called Performance *Improvement* Funding. The funding stream totals \$100M which is available to the 64 colleges in the SUNY system. Vice President Eannace distributed and reviewed a handout which included the current performance innovation grants that the college is involved in. She reported that the timelines are different with some being on the calendar year and some on the academic year. President VanWagoner and Associate Vice President and Dean Franca Armstrong provided further information regarding the Apprenticeship SUNY program and President VanWagoner provided a background regarding Guided Pathways.

Prior to the conclusion of the meeting, President VanWagoner stated that competency-based education will be the topic at the Board workshop in April. Chair Calli stated board members will think about topics for discussion in May and June.

#### 9. **Adjournment**

Motion was made by Dylan Bennett and seconded by Elaine Falvo to adjourn the meeting at 4:57 p.m. Unanimously approved.