

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in room 119 of the Plumley Complex, Mohawk Valley Community College, Rome, New York was called to order at 4:08 p.m. by Chair Calli on Monday, December 18, 2017.

Members Present

William S. Calli, Jr.

Tony Colón

Frank Dubeck, Jr.

Elaine Falvo

Camille Kahler

David Mathis

Mary Malone McCarthy

John Stetson

Members Excused

Dylan Bennett

2. Chair's Report

Chair Calli began by thanking Franca Armstrong and Stephanie Verostek for the update they provided on the Rome campus just prior to the Board meeting. He said the College inducted another stellar class into the MVCC Hall of Fame earlier in the month, including its first former student athlete. He also reported on the first-ever joint meeting and holiday celebration for the MVCC Foundation Board and Board of Trustees. He suggested making it an annual tradition. He concluded his report by wishing everyone a safe and happy holiday and then asked for the Treasurer's report.

3. Treasurer's Report

Vice President Squires reported the regular financial reports and statements to the Board should be available and return on the regular meeting agendas in January. He said that Contoller, Brian Molinaro submitted the college's information to SUNY for the 2016-17 annual report. SUNY will in turn, send out a comprehensive report of all 30 community colleges later in the year. Vice President Squires said that expenditures are tracking on budget and that the revenue side is being watched closely as fall enrollment came in a little bit ahead of budget. He reported on the Excelsior Scholarship and said there are approximately 150 students receiving the scholarship resulting in \$20,000 in frozen tuition (dollars) as set forth by the scholarship parameters. Vice President Squires also provided an update on the fund balance, stating the College should come in at about 8.9% of the operating budget, demonstrating solid financial footing.

4. Committee Reports

Facilities and Campus Safety Committee

Facilities and Campus Safety Committee Chair, Tony Colón reported on the arming of the public safety department. He shared the granite steps that serve as the entrance to the College are complete and look great. He said the various campus facilities renovations are

all on track. He concluded by providing a brief update on Capital projects which includes partial funding for the technology request the College made to the county. David Mathis added that as of January 1, all county facilities will be tobacco-free.

5. Student Trustee Report

Student Trustee, Dylan Bennett was excused from the meeting but provided the Board with a written report that was distributed during the meeting.

6. President's Report

President VanWagoner began his report by reminding the Board of the Commencement exercises on Thursday. He reported on the Middle States Conference that took place earlier in the month. He reported the self-study is in good shape and that it will be the focus of the (annual) Core workshops for college employees during January and February in anticipation of the March site visit. President VanWagoner provided a brief update on the progress of the SUNY advocacy efforts and will know more after more information is released from the government relations office. President VanWagoner shared the story of a returning adult student he met through one of his student lunches. The student's story highlighted the value of the College-Community-Connection (C3) program and the many services he received allowing him to stay in school and pursue his educational goals. President VanWagoner provided an update on the SUNY Performance Innovation Fund (PIF) and said MVCC has been awarded funds for the fermentation program, a jump-start program, apprenticeship programs, and a SUNY-consortium guided pathways initiative. He concluded his report by thanking the Board for another great calendar year and their continued support. He then asked for the College Senate report.

College Senate Report

Alex Haines-Stephan reported the primary topic at the last Senate meeting was a discussion about micro-credentials resulting in a recommended policy that has since been forwarded to the President. The policy will be shared with the Governance Committee of the Board for their consideration. President VanWagoner thanked Mr. Haines-Stephan for another great (calendar) year and for navigating some challenging conversations.

7. Consent Agenda

<i>Attachment a</i>	Minutes of the November 20, 2017 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Program revision: Business Management to Business Administration
<i>Attachment d</i>	Program revision: Computer Information Systems Microcomputer Applications to Computer Information Systems
<i>Attachment e</i>	Melissa Copperwheat, Interim Associate Dean of Nursing and Health Professions
<i>Attachment f</i>	Danielle Del Giudice, Tutor/Mentor – Writing
<i>Attachment g</i>	Nicole Ollerenshaw, Licensed Mental Health Practitioner
<i>Attachment h</i>	Kristen Raab, English Instructor
<i>Attachment i</i>	Saman Rashidyan, Civil Engineering Technology Instructor
<i>Attachment j</i>	Michelle Speach, Business/Entrepreneurship Instructor

Attachment k Jason Swistak, Carpentry/Masonry Instructor

Chair Calli asked for a motion on items 7a-k. Motion was made by Camille Kahler and seconded by Tony Colón to approve items 7a-k. Unanimously approved.

8. Discussion Items

Community Challenges and Solutions – President VanWagoner distributed and reviewed a Community Challenges and Solutions document that addresses many of the issues the Mohawk Valley region is confronted with and how MVCC plays a part in helping to overcome those challenges. The document will be provided as an appendix with the Middle States Self Study. Board members suggested that this be used a basis of an external communication plan and used in our media and promotion efforts.

Board Portal/Slack – Alen Smajic and Jill Heintz briefly reviewed how to log-in to the MVCC email system and Slack.

9. Adjournment

Motion was made by Camille Kahler and seconded by Frank Dubeck to adjourn the meeting at 5:00 p.m. Unanimously approved.