

**MOHAWK VALLEY COMMUNITY COLLEGE  
UTICA AND ROME, NEW YORK**

**1. Call to Order**

The meeting of the Mohawk Valley Community College Board of Trustees held in the Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4:08 p.m. by Chair Calli on Monday, November 20, 2017.

**Members Present**

William S. Calli, Jr.  
Tony Colón  
Frank Dubeck, Jr.  
Elaine Falvo  
Camille Kahler  
David Mathis  
John Stetson

**Members Excused**

Dylan Bennett  
Mary Malone McCarthy

**2. Chair's Report**

Chair Calli began by introducing special guest and Board Chair from Nassau Community College, Dr. Jorge Gardyn. Dr. Gardyn thanked the Board for allowing him to attend and observe the Board meeting, and offered a special thank you to Trustee Colón for his hospitality. Chair Calli went on to report he attended the Guided Pathways conference earlier in the month where he learned a great deal about the initiative. He said he has a better understanding of the work the College is doing through this initiative. He concluded his report by wishing everyone a happy Thanksgiving and then asked for the Treasurer's report.

**3. Treasurer's Report**

Vice President Squires reported there are no financial reports in the Board materials as the business office is in the midst of the annual audit. He reported the second round of student loan checks was distributed on November 10. The business office has begun invoicing students for the spring semester with bills being due on January 12. Vice President Squires and Controller, Brian Molinaro attended the Community College Business Officers Association (CCBOA) conference last week where topics included the Excelsior Scholarship, dual credit, and risk management.

**4. Committee Reports**

Audit and Finance Committee

Audit and Finance Committee Chair, Elaine Falvo reported the committee met prior to the Board meeting and received a status report from Tricia Lucas from D'Arcangelo. Ms. Lucas said the auditors are 85% complete with their field work. She and her team will provide another update at the January committee meeting, just prior to the Board meeting.

Facilities and Campus Safety Committee

Facilities and Campus Safety Committee Chair, Tony Colón reported on the emergency preparedness exercise planned for November 30 and said it would follow a module format

that focuses on an active shooter scenario. He concluded his report by thanking Sodexo, facilities, and all who were involved in the Boy Scouts of America conference that was held at the College earlier in the semester.

#### Academic and Student Success

Academic and Student Success Committee Chair, David Mathis reported on the committee meeting that was held earlier in the afternoon. The committee received updates from Vice President Reynolds on the progress of the Student Success Council (formerly the Achieving the Dream Core Team), and from Vice President Eannace on the progress of the Guided Pathways initiative and what the team learned at the recent conference in Washington, D.C.

#### **5. Student Trustee Report**

Student Trustee, Dylan Bennett was excused from the meeting but provided the Board with a written report that was distributed during the meeting.

#### **6. President's Report**

President VanWagoner began his report by recognizing Elaine Falvo who received the Distinguished Service Award at the Genesis Celebration of Education dinner last week. He also added his congratulations to Troy Little who is the Director of Law Enforcement Programs and Assistant Professor at the College. Mr. Little received the Genesis Individual Educator Award. President VanWagoner went on to thank Chair Calli for attending the Guided Pathways conference. He restated earlier comments about the value of the conference and shared his excitement about the intentionality around the planning and implementation of the initiative. He said that similar to Achieving the Dream, the College has been assigned a coach for Guided Pathways. The Board will have an opportunity to meet with the coach when she visits campus on April 2 and 3. President VanWagoner reported the County budget passed and included a number of the College's capital projects. He also shared that SUNY passed a proposed funding formula for the next legislative session. President VanWagoner closed his remarks by reminding the Board of the MVCC Hall of Fame induction on Monday, December 4.

#### **College Senate Report**

Alex Haines-Stephan reported Senate approved a revised transfer credit policy and procedure. Senate's next meeting agenda will include a conversation about micro-credentials. He also added positive comments about the Guided Pathways conference. He then introduced Faculty Council of Community Colleges (FCCC) liaison, Jim Roberts who reported on the FCCC fall plenary. Mr. Roberts said the plenary included a conversation about recognizing Columbus Day as Indigenous People's Day, a SUNY-wide policy regarding accommodations for military absences, a resolution regarding Charter Schools' teacher certifications, Guided Pathways and the role of shared governance, state advocacy efforts, and general education revisions. Mr. Roberts concluded his report and shared that MVCC will be hosting the FCCC spring plenary April 5-7, 2018.

#### **7. Consent Agenda**

<i>Attachment a</i>	Minutes of the October 16, 2017 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Emerita, Deborah Bogan

<i>Attachment d</i>	Emerita, Debra Waterman
<i>Attachment e</i>	Board Policy Revision: Transfer Policy
<i>Attachment f</i>	Board Policy Revision: Class Periods/Length
<i>Attachment g</i>	Professional Association: Continuing Appointment Robert Mineo - Assistant Professor, Mathematics
<i>Attachment h</i>	Stephanie Reynolds, Vice President for Student Affairs, Dean of Students
<i>Attachment i</i>	Katey Cordary, Psychology Instructor
<i>Attachment j</i>	Scott Eaton, Psychology Instructor
<i>Attachment k</i>	Paula Gravelding, Assistant to the Vice President for Student Affairs
<i>Attachment l</i>	Peggy Rodriguez, Coordinator of Workforce Development
<i>Attachment m</i>	Amanda Roy-Small, Assistant to the Office of Human Resources
<i>Attachment n</i>	Michael Sisti, Civil Engineering Technology Instructor
<i>Attachment o</i>	Bryan Telarole, Technical Coordinator of Events and Guest Services

Chair Calli asked for a motion on items 7a-o. Motion was made by Camille Kahler and seconded by Tony Colón to approve items 7a-o. Unanimously approved.

#### **8. Discussion Item – Board Portal/Slack**

Alen Smajic provided an overview of Slack, which will be used for communicating future Board meetings and materials. The December meeting materials will be provided through both Slack and Drop Box with a complete transition to Slack sometime over the winter.

Chair Calli then asked for a motion to enter into executive session to discuss personnel items. Motion was made by Elaine Falvo and seconded by Frank Dubeck to enter into executive session with no further action at 5 p.m. Unanimously approved.

The meeting reconvened at 5:41 p.m.

#### **9. Adjournment**

Motion was made by Camille Kahler and seconded by Frank Dubeck to adjourn the meeting at 5:42 p.m. Unanimously approved.